

## **COMMISSIONERS' MEETING MINUTES**

**August 23, 2023**

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

### **ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Robin A. Gorman, present  
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

### **PLEDGE OF ALLEGIANCE**

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

### **APPROVE MINUTES...JULY 26, 2023**

A motion was made by Ms. Gorman, seconded by Mr. Keith, and carried unanimously to approve the minutes of July 26, 2023.

### **PUBLIC COMMENT**

Aaron Lehman made public comment regarding the Homer City Power Plant.

### **EXECUTIVE SESSIONS**

There were no Executive Sessions.

### **FY 2022-27 SUPERVISION FUNDS AGREEMENT / PROBATION**

At the request of James Decker, Probation Office, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the FY 2022-27 Supervision Fund Agreement with the Pennsylvania Department of Corrections. This agreement shall solely be used to pay the salaries and employee benefits of adult probation personnel.

### **PRIVATE PROVIDER AGREEMENTS FY 23-24 / CYS**

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with The Children's Aid Home Programs of Somerset County, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Lifespan Family Services, Punxsutawney, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

### **CHANGE ORDER #7 – GLEN CAMPBELL BOROUGH WATER SYSTEM IMPROVEMENT PROJECT / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of Glen Campbell Borough and The EADS Group, Inc. a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve Change Order #7 with SE Construction Group, LLC in the amount of \$6,530.00 on the Glen Campbell Borough Water System Improvement Project. Change Order #7 is to furnish and install a 6" check valve on the new water storage tank line and when the new water storage tank goes

online the check valve shall be removed and left with the owner, Glen Campbell Borough. The revised contract with SE Construction Group, LLC with approval of Change Order #7 will be \$975,969.40 and the additional cost will be covered by Glen Campbell Borough PENNVEST Funds.

**CHANGE ORDER #8 – GLEN CAMPBELL BOROUGH WATER SYSTEM IMPROVEMENT PROJECT / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of Glen Campbell Borough and The EADS Group, Inc. a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Change Order #8 with SE Construction Group, LLC in the amount of \$12,201.00 on the Glen Campbell Borough Water System Improvement Project. Change Order #8 is to remove sections of the old water storage tank containing asbestos and dispose of in accordance with DEP regulations. The revised contract with SE Construction Group, LLC with approval of Change Order #8 will be \$988,170.36 and the additional cost will be covered by 2019 CDBG Entitlement Grant Funds.

**CHANGE ORDER #GC-05 – ICCAP FOOD BANK WAREHOUSE RENOVATION PHASE II / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of Indiana County Community Action Program (ICCAP) and Stiffler McGraw a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve Change Order #GC-05 with LMJ Contractors, Inc. in the amount of \$3,884.84 on the ICCAP Food Bank Warehouse Renovation Phase II Project. Change Order #GC-05 is a decrease to the contract with LMJ Contractors, Inc. for the elimination of the removal of existing base material at the overhead door entrance. The revised contract with LMJ Contractors, Inc. with approval of Change Order #GC-05 will be \$1,193,026.57.

**CONTRACT MODIFICATION #2 – 2021 CDBG INDIANA COUNTY “OBO” CENTER TOWNSHIP / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of the Center Township Supervisors a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a contract modification for the 2021 CDBG contract on behalf of Center Township. The proposed modification will delete the Housing Rehabilitation activity with an \$84,000.00 allocation and add the Coy Storm Sewer & Road Reconstruction Project for the same amount. The modification will add additional funds to the Coy Storm Sewer and Road Reconstruction Project that is earmarked to receive additional Community Development Block Grant funds for the Township in fiscal years 2022 and 2023. All citizen participation requirements have been completed with no comments received. This request includes approval for Commissioner Keith to sign all necessary forms.

**FILING RESOLUTION – 2023 HOME PROGRAM APPLICATION / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to adopt a resolution authorizing the filing of the 2023 HOME Program application to the Pennsylvania Department of Community and Economic Development by the deadline date of September 15, 2023. The application submission will request \$750,000.00 of HOME Program funds to continue the Existing Owner-Occupied Rehabilitation Program (EOOH). This approval also allows Chairman Keith to sign all necessary forms to complete the application process.

**FILING RESOLUTION – 2023-2024 KEYSTONE COMMUNITIES PROGRAM APPLICATION / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to adopt a resolution authorizing the filing of the 2023-2024 Keystone Communities Program (KCP) application to the Pennsylvania Department of Community and Economic Development by the deadline date of August 31, 2023. The application submission will request KCP funds to provide financial assistance to the Burrell Township Sewer Authority (BTSA) to replace manholes in the community of Black Lick. The maximum amount of the application will not exceed \$200,000.00. This approval also allows Chairman Keith to sign all necessary forms to complete the application process.

**2022-2023 PHARE-RTT GRANT AGREEMENT / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a grant agreement with the Pennsylvania Housing Finance Agency (PHFA) for \$100,000.00 of 2022/2023 PHARE (Pennsylvania Housing Affordability and Rehabilitation Enhancement)-RTT (Realty Transfer Tax) funds. The funds will be utilized to continue the 55+Roof and Heating Systems Replacement Program. The program will assist income eligible homeowners age 55 or older with replacing an inoperable or inefficient heating system and/or a leaking or deteriorated roof. \$10,000.00 in ACT 137 funds will provide match for the program. This approval allows Commissioner Keith to sign all necessary forms for the Conditional Award paperwork and the Grant Agreement.

**BOARD APPOINTMENT...CAREER T.R.A.C.K.**

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to appoint Edward Tuorinsky to the Career T.R.A.C.K. Board; term to expire June 30, 2025.

**OTHER BUSINESS**

The courthouse will be closed on Monday, September 4, 2023 in observance of the Labor Day Holiday.

**NEXT REGULAR MEETING...SEPTEMBER 13, 2023 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, September 13, 2023 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Mr. Keith to adjourn the meeting at 10:48 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman