

COMMISSIONERS' MEETING MINUTES
OCTOBER 10, 2018

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also, in attendance were Solicitor Matthew T. Budash, HR Director/Assistant Chief Clerk Melissa Miller and others. Members of the news media present were Josh Widdowson, Greg Rienbold and Chauncey Ross.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...SEPTEMBER 26, 2018

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of September 26, 2018 as submitted.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...NATIONAL BUSINESS WOMEN'S WEEK

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Ms. Hess and carried unanimously to proclaim October 21 – 27, 2018 as National Business Women's Week and to encourage all citizens to recognize the many ways in which women have contributed to the success of our businesses and the advancement of their professions.

EMERGENCY MANAGEMENT PERFORMANCE GRANT FY 2018 / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Emergency Management Agency Performance Grant for FY 2018 in the amount of \$76,255.00 for the period of October 1, 2017 to September 30, 2018. These funds are used to offset a share of the EMA Director and EMA Deputy Directors salary and benefits paid directly by the county.

PRIVATE PROVIDER AGREEMENTS FY 18-19 / CYS

At the request of Terrence Redd, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Adelphoi Education Services, Inc, Latrobe, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Justice Works YouthCare, Pittsburgh, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with, The Bair Foundation of Pennsylvania, New Wilmington, PA, Indiana PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Perseus House, Inc., Erie, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

CHANGE ORDER #3 – ICDC INDUSTRIAL BUILDING METAL PANELS PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the Indiana County Development Corporation and Stiffler, McGraw & Associates, Inc., a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve Change Order #3 with CAVCON Construction, Inc. in the amount of \$25,680.00 on the ICDC Industrial Building Metal Panels Project. Change Order #3 is to furnish and install 4” of screened topsoil, seeding and straw blanket at the south elevation of the site and to paint block and poured masonry walls on three sides of the warehouse building. The revised contract with CAVCON Construction, Inc. with approval of Change Order #3 will be \$191,036.00. The additional project costs will be covered with Redevelopment Capital Assistance Program (RCAP) grant funds.

CHANGE ORDER #4 – ICDC INDUSTRIAL BUILDING METAL PANELS PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the Indiana County Development Corporation and Stiffler, McGraw & Associates, Inc., a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve Change Order #4 with CAVCON Construction, Inc. in the amount of \$726.00 on the ICDC Industrial Building Metal Panels Project. Change Order #4 is to place stone on gravel road at the request of the Conemaugh Township Supervisors’. The gravel road experienced minor damage from the heavy equipment being used on the project. The revised contract with CAVCON Construction, Inc. with approval of Change Order #4 will be \$191,762.00. The additional project costs will be covered with Redevelopment Capital Assistance Program (RCAP) grant funds.

LOCAL COMMUNITY DEVELOPMENT FUNDING ALLOCATION / PLANNING

At the request of Byron Stauffer, Office of Planning & Development and on behalf of the Chevy Chase Community Action Council, Inc., a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to provide financial support in the amount of \$10,000.00 through local community development funds to assist with various storm water and drainage improvements at the Chevy Chase Community Center, located in White Township. The Council is a 501(c)(3) nonprofit organization that operates several programs, including a soup kitchen for

disadvantaged residents, as well as providing hot meals in the Summer and after school to local children. The basement has been flooded with storm water several times in the last few years and the water problems have interfered with the successful operation of the Center's children's programs.

INDIANA COUNTY ACT 13 IMPACT FEE DISTRIBUTION – 2012 MODIFICATION / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, and on behalf of the Chevy Chase Community Action Council, Inc., a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to provide financial support in the amount of \$10,000.00 from Act 13 Funds to assist with various storm water and drainage improvements at the Chevy Chase Community Center, located in White Township. The modification for the 2012 fiscal year is as follows:

Current Allocation	Proposed Modification
Criteria 11 – \$10,000.00 – held in the Act 13 Reserve Fund line item.	Criteria 2 – \$10,000.00 – Costs associated with storm water and drainage improvements at the Chevy Chase Community Center.

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EMPLOYEE MANUAL REVISION

At the request of Melissa Miller, HR Director/Assistant Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a revision to the Employee Manual to update the Equal Employment Opportunities section to current federal standards.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...OCTOBER 10, 2018 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, October 10, 2018 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:01 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman