

**COMMISSIONERS' MEETING MINUTES**  
**JULY 11, 2018**

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:37a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman Michael A. Baker, present  
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Chauncey Ross, and Greg Reinbold

**PLEDGE OF ALLEGIANCE**

Commissioner Baker to led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...JUNE 27, 2018**

A motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve the minutes of June 27, 2018 as submitted.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE SESSIONS**

There were none.

**TEMPORARY WATERLINE EASEMENT...XTO ENERGY / PARKS & TRAILS**

At the request of Ed Patterson, Parks & Trails, a motion was made by Mr. Ruddock seconded by Ms. Hess and carried unanimously to approve a temporary water line easement with XTO Energy. The water line will cross the Ghost Town Trail and will be used to draw water from Blacklick Creek for the purpose of fracking a gas well on State Game Lands #276. XTO Energy has secured a permit from the PA Department of Environmental Protection to permit the water withdrawal. The well was vertically drilled in 2013 but has never been fracked. It is also noted that XTO Energy has agreed to donate \$5,000 to the Parks & Trails Legacy Fund.

**2018-2019 MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP) GRANT AGREEMENT / DEPARTMENT OF HUMAN SERVICES**

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the 2018-2019 Medical Assistance Transportation Program (MATP) Grant Agreement in the amount of \$1,207,239.00. The grant provides non-emergency medical transportation services to eligible Medical Assistance recipients in need of such service.

**CHILD ACCOUNTING & PROFILE SYSTEM (CAPS) VERSION 14 AMENDMENT / CYS**

At the request of Terrence Redd, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Child Accounting & Profile System (CAPS) Version 14 Amendment. The following language is provided to augment

Section 4.0 terms and condition of the CAPS Version 14 Upgrade Statement of Work dated January 22, 2018. “The CAPS Version 14 Upgrade as defined by this document is hereby agreed to under existing terms as defined in the Child Accounting and Profile System Application Service Provider Agreement between Client and Avanco. All stated provisions of the original Provider Agreement apply to all work performed on this initiative.”

#### **PRIVATE PROVIDER AGREEMENTS FY 18-19 / CYS**

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Dr. John Carosso, Psy.D & Associates, Monroeville, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Menta Psychological, Indiana, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Shippenville Project Point Light, Inc., Shippenville, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Med-Van Transport, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

#### **LEASE AGREEMENT...T-MOBILE NORTHEAST, LLC / EMA**

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a lease agreement with T-Mobile Northeast LLC allowing them to place equipment on the tower at Haven Drive in White Township. Under the terms of the lease, T-Mobile will be able to place six antenna units on the tower. This lease will require T-Mobile Northeast LLC to pay the one-time fee of \$1,500.00 for coverage of the county’s costs for consulting engineers. The annual rent payment is \$13,050.00 per year. The contract allows a two percent 2% annual increase and four (4) automatic, five (5) year renewals at the currently negotiated pricing deployment.

#### **BIDS...EMERGENCY MANAGEMENT AGENCY BUILDING ADDITION / EMA**

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to table the bids opened on Monday, July 1, 2018 to allow for future review of the bids.

#### **COOPERATION AGREEMENTS...COMMONWEALTH FINANCING AUTHORITY MULTIMODAL TRANSPORTATION FUND / PLANNING**

Bryon Stauffer, Office of Planning & Development, explained that at a prior meeting a grant agreement was approved in the of \$980,000.00 from the Department of Community and Economic Development under the Commonwealth Financing Authority for various

transportation initiatives. From that grant the county carved out \$700,000.00 dedicated for various municipal road improvements and also provided a 30% match of \$300,000.00 from liquid fuels funds on behalf of the municipalities. A total of \$1,000,000.00 will be spent on local municipal road projects. Mr. Stauffer said the projects have been moving forward and they have been submitting reimbursement via the grant source. He further explained that we typically do not do cooperation agreements under liquid fuels but because of the interjection of the state grant we have been asked to do so.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a cooperation agreement between the Indiana County and Blairsville Borough authorizing the expenditure of a portion of the Multimodal Transportation Fund grant up to 70% of eligible Project costs and a County Aid encumbrance through the County Liquid Fuels program up to 30% of eligible Project costs to serve as matching funds.

Estimated Costs	70% Multimodal Transportation Fund	30% County Liquid Fuels
\$77,523.17	\$54,266.22	\$23,256.95

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a cooperation agreement between the Indiana County and Brush Valley Township authorizing the expenditure of a portion of the Multimodal Transportation Fund grant up to 70% of eligible Project costs and a County Aid encumbrance through the County Liquid Fuels program up to 30% of eligible Project costs to serve as matching funds.

Estimated Costs	70% Multimodal Transportation Fund	30% County Liquid Fuels
\$163,691.50	\$114,584.05	\$49,107.45

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a cooperation agreement between the Indiana County and Burrell Township (2 projects) authorizing the expenditure of a portion of the Multimodal Transportation Fund grant up to 70% of eligible Project costs and a County Aid encumbrance through the County Liquid Fuels program up to 30% of eligible Project costs to serve as matching funds.

Estimated Costs	70% Multimodal Transportation Fund	30% County Liquid Fuels
\$230,791.32	\$161,553.92	\$69,237.40
\$38,648.61	\$27,054.03	\$11,594.58

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a cooperation agreement between the Indiana County and Center Township authorizing the expenditure of a portion of the Multimodal Transportation Fund grant up to 70% of eligible Project costs and a County Aid encumbrance through the County Liquid Fuels program up to 30% of eligible Project costs to serve as matching funds.

Estimated Costs	70% Multimodal Transportation Fund	30% County Liquid Fuels
\$106,063.40	\$74,244.38	\$31,819.02

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a cooperation agreement between the Indiana County and Ernest Borough authorizing the expenditure of a portion of the Multimodal Transportation Fund grant up to 70% of eligible Project costs and a County Aid encumbrance through the County Liquid Fuels program up to 30% of eligible Project costs to serve as matching funds.

Estimated Costs	70% Multimodal Transportation Fund	30% County Liquid Fuels
\$38,460.00	\$26,922.00	\$11,538.00

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a cooperation agreement between the Indiana County and Indiana Borough authorizing the expenditure of a portion of the Multimodal Transportation Fund grant up to 70% of eligible Project costs and a County Aid encumbrance through the County Liquid Fuels program up to 30% of eligible Project costs to serve as matching funds.

Estimated Costs	70% Multimodal Transportation Fund	30% County Liquid Fuels
\$230,751.00	\$161,525.70	\$69,225.30

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a cooperation agreement between the Indiana County and Washington Township authorizing the expenditure of a portion of the Multimodal Transportation Fund grant up to 70% of eligible Project costs and a County Aid encumbrance through the County Liquid Fuels program up to 30% of eligible Project costs to serve as matching funds.

Estimated Costs	70% Multimodal Transportation Fund	30% County Liquid Fuels
\$58,467.10	\$40,926.97	\$17,540.13

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a cooperation agreement between the Indiana County and Young Township authorizing the expenditure of a portion of the Multimodal Transportation Fund grant up to 70% of eligible Project costs and a County Aid encumbrance through the County Liquid Fuels program up to 30% of eligible Project costs to serve as matching funds.

Estimated Costs	70% Multimodal Transportation Fund	30% County Liquid Fuels
\$55,603.90	\$38,922.73	\$16,681.17

**ADULT PROBATION GRANT-IN-AID AGREEMENT FY 2018-2019 / PROBATION**

At the request of Michael Hodak, Chief Probation Officer, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the Adult Probation Grant-In-Aid Application for FY 2018-2019. The Grant-in-Aid provides for the improvement of the Adult Probation Services in which the county received for FY 2017-2018 \$109,347.00.

**STATE OFFENDER SUPERVISION FUND AGREEMENT FY 2018-2019 / PROBATION**

At the request of Michael Hodak, Chief Probation Officer, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the State Offender Supervision Fund Agreement for FY 18-19. The Offender Supervision Fund Agreement are fees assessed and collected by the Probation Department in the amount of \$30.00 per month for each offender under supervision. Fifty percent of the monies collected, as a result of the assessment, are kept by Indiana County and the remaining 50% is forwarded to the Commonwealth which will be returned back to Indiana County pursuant to this agreement. In fiscal year 2017-2018 Indiana County received from the Commonwealth \$96,887.00 for offender supervision fees.

**2018-2019 PCORP LOSS PREVENTION GANT PROGRAM**

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the 2018-2019 PCorp Loss Prevention Grant

Program application in the amount of \$20,000.00. The \$20,000.00 will be used to help cover the costs of the body scanner recently purchased at the County Jail in the amount of \$105,000.00.

**LETTER OF SUPPORT...WASTE MANAGEMENT EVERGREEN LANDFILL**

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously authorizing a letter of support be sent to Waste Management allowing their current operations be extended into Harrison Township, Allegheny County. The plan includes disposal of two rear load trucks per day, four days per week at the Evergreen Landfill located in Homer City, PA. This disposal is in accordance with the County Solid Waste Management Plan.

**CONTRACT...KAYLA IHRIG**

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a contract with Kayla Ihrig to assist with production of the final report from the Sustainable Economic Development Task Force in the amount of \$1,5000.00 for 100 hours of work. This will be paid from Act 13 Funds.

**OTHER BUSINESS**

Commissioner Hess said a request for a letter of support has been received from the Blacklick Watershed for the restoration of a 19-year-old system called the Richard System. They are submitting to the Pennsylvania Growing Greener Grant Program a grant application. A letter will be developed for the support.

Commissioner Ruddock commented there has been great success at the Buttermilk Falls Natural Area. However, some challenges have developed because of the upgrade. Since mid-April approximately 15,000 people have visited the site. Parking has become a problem and has infringed upon the neighbors of the site and they are concerned about the safety and security of their property. The road leading into the site will need to be addressed as well. Also, visitors are getting to close to the waterfall which is a serious matter and could cause harm and grief if they are not careful. Commissioner Ruddock said they will be making adjustments as quickly as possible.

**NEXT REGULAR MEETING...AUGUST 1, 2018 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, August 1, 2018 at 10:30 a.m. in the Commissioners' Hearing Room. It is noted that the July 25, 2018 meeting has been cancelled.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:13 a.m.

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Sherene Hess, Secretary

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Michael A. Baker, Chairman