

COMMISSIONERS' MEETING MINUTES
JUNE 27, 2018

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:33 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, absent

Commissioner Rodney D. Ruddock, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Chauncey Ross, and Greg Reinbold

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JUNE 13, 2018

A motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve the minutes of June 13, 2018 as submitted.

PUBLIC COMMENT

Sandy Kinter, Indiana, PA was present and asked the Board for their assistance with ICMSA regarding the loss of daffodil bulbs lost on property owned by her husband and brother-in-law during construction. Mr. John Emerson from Gibson Thomas Engineering was present and talked with her after the meeting regarding the issue.

EXECUTIVE SESSIONS

There were none.

PROCLAMATION...PENNSYLVANIA ASSOCIATION OF SCHOOL RETIREES

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Mr. Baker and carried unanimously to recognize the contributions of the Pennsylvania Association of School Retirees for the past 80 years and proclaimed June 28, 2018 as PASR Day. Sandy Kinter was present to accept the proclamation.

HAZARD MITIGATION PLAN / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve the 2018 Hazard Mitigation Plan. This Indiana County 2018 Hazard Mitigation Plan has been developed with the cooperation with county departments, local municipal officials, the citizens of Indiana County and Indiana University of Pennsylvania. The plan identifies things within the county and within each municipality that are reoccurring problems or issues that can get funded through the federal mitigation program to eliminate, remove or mediate. Mr. Stutzman said that in the past flooding was the number one hazard however the opioid epidemic has been moved to that position.

PURCHASE...STEEL CITY DRONES / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve the purchase of an

Unmanned Aerial Device (Drone) from Steel City Drones, Pittsburgh, PA in the amount of \$19,699.00. Funding for this project will be paid from the HAZMAT Fund. It is noted that under county code the bid limit threshold for 2018 is \$20,100.00. Telephonic quotes were received as follows:

Steel City Drones	\$19,699.00
Florida Drone Supply	\$20,060.00
Precision Hawk	\$24,587.00
FlyHigh USa	\$29,235.00

The drone's flying capabilities fall under Federal Aviation Administration regulations and that five EMA employees are taking training for pilot's licenses that are required to operate the drone. Mr. Stutzman explained that the unit itself costs about \$7,500.00 but will be outfitted with cameras, radios, software and other equipment to give emergency workers a live, bird's eye view of unfolding emergencies. The forward-looking infrared camera will allow for search operations and also can be sent downrange in a hazmat incident to observe the conditions of a spill or leak and we don't have to dress six people in protection suits. The drone can also be used to inspect the county's radio towers.

BOARD APPOINTMENT...CITIZENS ADVISORY BOARD / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve the appointment of Mark Pangonis, Indiana, PA to the Citizens Advisory Board; term to expire December, 2018.

SOLICITOR AGREEMENT...WILLIAM J. CARMELLA, ESQ. / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve the solicitor agreement for FY 18-19 with William J. Carmella, Esq. at the rate of \$150.00 per hour plus travel time when needed. Mr. Carmella will represent the agency in dependency hearings, attends meetings for case reviews, prepares for termination proceedings, appeal hearings and agency concerns or issues.

GUARDIAN AD LITEM / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve an agreement for FY 18-19 with Thomas Kauffman for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$100.00 per hour for. He also represents CYS as a juvenile Defender for status offenders at the rate of \$900 per month.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Ruddock, seconded by Mr. Baker and unanimously carried to approve an agreement for FY 18-19 with Thomas Rivosecchi for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$100.00 per hour and \$120.00 per hour as substitute solicitor.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve an agreement for FY 18-19 with Joelyssa Ferringer for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$100.00

hour plus travel time when needed. She attends team meetings and visits youth in their placement setting.

LEGAL COUNCIL FOR PARENTS /CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve a contract for FY 18-19 with Katrina Kayden to provide legal counsel to parents for dependency matters at the rate of \$21,000.00 per year.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve a contract for FY 18-19 with Gina Ryen-Force to provide legal counsel to parents for dependency matters at the rate of \$21,000.00 per year.

AGREEMENT...B&M LAWN CARE

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve a contract for FY 18-19 with B&M Lawn Care to provide lawn care maintenance and weed control at the North 4th Street Location at the rate of \$54.00 per occurrence and \$35 per man per hour.

AGREEMENT...HANDYMAN FOR HIRE

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve a contract for FY 18-19 with Handyman for Hire, Inc. to provide General Maintenance at the 280 Indian Springs Road Location at the rate of \$40.00 per hour and \$45.00 for plumbing and electrical services.

PRIVATE PROVIDER AGREEMENTS FY 18-19 / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve a Private Provider Contract with Terry O'Hara, Ph.D., Pittsburgh, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve a Private Provider Contract with Grand Beginnings Children's Center, Indiana, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Baker and unanimously carried to approve a Private Provider Contract with Great Expectations Day Care, Blairsville, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve a Private Provider Contract with Counseling Wellness of Indiana County, Indiana, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

CONTRACT (HOMELESS ASSISTANCE PROGRAMS)...INDIANA COUNTY COMMUNITY ACTION PROGRAM, INC. / DEPARTMENT OF HUMAN SERVICES

At the request of Lisa Spencer, Director of Human Services Director, a motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve a contract with Indiana County Community Action for the provision of Homeless Services for FY 2018-2019. ICCAP will continue to provide rental assistance, homeless case management, bridge services and emergency shelter to residents of Indiana County. The Department of Human Services will continue administer the funding for the grant.

CONTRACT (MEDICAL ASSISTANCE TRANSPORTATION PROGRAM)...INDIANA COUNTY TRANSIT AUTHORITY / DEPARTMENT OF HUMAN SERVICES

At the request of Lisa Spencer, Director of Human Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and unanimously carried to approve a contract for the Medical Assistance Transportation Program between Indiana County and Indiana County Transit Authority for the purpose of providing medical assistance transportation to eligible individuals for FY 2018-2019. The rate is \$40.00 per trip.

CONTRACT AWARD – OAK STREET CULVERT REHABILITATION PROJECT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of Indiana Borough and Stiffler McGraw & Associates, Inc., a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to enter into a contract agreement with BCS Construction, Inc. from Altoona, PA for the Oak Street Culvert Rehabilitation Project. The contract award request in the amount of \$31,167.00 is for the replacement of an existing concrete sidewalk/bridge crossing over Whites Run in Indiana Borough on Oak Street. A total of three proposals were submitted ranging from low bid by BCS Construction, Inc. of \$31,167.00 to a high bid of \$71,077.00. The average of the submitted proposals is \$53,248. This project is being funded by the Indiana Borough's 2015 and 2016 CDBG Entitlement Funds.

CHANGE ORDER #1 – UPPER PALMERTON RD./FAIRFIELD HEIGHTS WATERLINE EXT. PROJECT – EXCAVATION CONTRACT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of Burrell Township Supervisors and Highridge Water Authority, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve Change Order #1 with James Excavating, Inc. for the amount of \$60,004.93. Change Order #1 is for additional excavation to install approximately 4,580 L.F. of 8" PVC pipe on the Upper Palmerton/Fairfield Heights Waterline Ext. Project. The additional excavation for the pipe will allow connection to a 500,000 gallon water tank located on Penn View Mountain in lieu of constructing a new 90,000 gallon water tank to serve the project area. The revised contract with James Excavating, Inc. with approval of Change Order #1 will be \$213,220.93. The additional project costs will be covered with Burrell Township 2013, 2014 and 2015 CDBG Entitlement Funds.

CHANGE ORDER #1 – UPPER PALMERTON RD./FAIRFIELD HEIGHTS WATERLINE EXT. PROJECT – MATERIALS CONTRACT / PLANNING

At the request of LuAnn Zak, The Office of Planning & Development, and on behalf of Burrell Township Supervisors and Highridge Water Authority, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve Change Order #1 with L/B Water,

Inc. for the amount of \$37,611.65. Change Order #1 is for an additional 4,580 L.F. of 8" PVC pipe and associated fittings on the Upper Palmerton/Fairfield Heights Waterline Ext. Project. The additional pipe will allow connection to a 500,000 gallon water tank located on Penn View Mountain rather than constructing a new 90,000 gallon water tank to serve the project area. The revised contract with L/B Water, Inc. with approval of Change Order #1 will be \$196,733.15. The additional project costs will be covered with Burrell Township 2013, 2014 and 2015 CDBG Entitlement Funds.

RESOLUTION/COOPERATION AGREEMENT WITH ICCAP – 2018 EMERGENCY SOLUTIONS GRANT PROGRAM / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of The Indiana County Community Action Program (ICCAP), a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve a resolution to enter into a Cooperation Agreement with ICCAP for the 2018 ESG Program. The Cooperation Agreement defines responsibilities to carry out the Emergency Solution Grant Program (ESG). ICCAP will be the County's service provider for the ESG program providing necessary homeless services for the residents of Indiana County. ICCAP will continue to operate and manage the emergency shelter program at the Pathway Shelter in the community of Black Lick in Burrell Township. ICCAP with the ESG funds will also provide rapid re-housing services to assist the homeless or near homeless residents of Indiana County.

RESOLUTION – AUTHORIZATION TO FILE 2018 EMERGENCY SOLUTIONS GRANT APPLICATION / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of The Indiana County Community Action Program (ICCAP), a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve a Resolution authorizing the filing of the 2018 Emergency Solutions Grant (ESG) program with the Pennsylvania Department of Community and Economic Development. The motion also allows Commissioner Baker to sign all required applications forms. The application is requesting \$212,801.00 in 2018 ESG funding to be matched with other state and local funds provided by ICCAP. The project scope of the application includes essential service components, rapid rehousing, Homeless Management Information System data collection and administrative activities. The financial request is for eighteen months of funding assistance. A public meeting to accept comments was conducted on June 18, 2018 for the proposed project. No citizen comments were received. The application is deadline is July 17, 2018.

LuAnn Zak said under new restrictions imposed by federal and state funding sources, ICCAP actually would budget other funds for Pathway operating costs. This is the second year that ICCAP has struggled to keep the Blacklick shelter open due restrictions on how homeless support funding can be spend. The state has decided they are not funding temporary housing any longer. They will only fund permanent housing. She further explained that the state will not provide operational funds through ESG. The funding we get for the homeless assistance program is very important to programs like ESG in providing matching funds and offset some of the activities that we are unable to do. But in order to put people in the rapid-rehousing program, they have to be declared homeless. And as "homeless" they have to be in a shelter, or in a car or in a tent. Not in someone's house, which is what we have. So, without the shelter, we can't make people eligible to go into rapid rehousing.

LIQUID FUELS – COUNTY AID – ARMSTRONG TOWNSHIP / PLANNING

At the request of Byron Stauffer, Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Baker and carried unanimously authorizing the Chief Clerk to submit the necessary Liquid Fuels funding encumbrance to PennDOT District-10 for an Application for County Aid on behalf of Armstrong Township for an allocation of \$100,000.00 to partially offset eligible project costs for disaster recovery project consisting of improvements to various roadway and infrastructure damaged during flash flooding events. The total estimated project costs are \$258,759.50. The proposed County Aid allocation represents approximately 39% of the total project costs. The remaining project funding sources have been committed by Armstrong Township.

LIQUID FUELS – COUNTY AID – BRUSH VALLEY TOWNSHIP / PLANNING

At the request of Byron Stauffer, Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Baker and carried unanimously authorizing the Chief Clerk to submit the necessary Liquid Fuels funding encumbrance to PennDOT District-10 for an Application for County Aid on behalf of Brush Valley Township for a supplemental allocation of \$11,469.75 to partially offset eligible project costs for Spruce Hollow and Littleton Road structure repairs. In 2017, an Application for County Aid was approved for \$37,637.70 for the project. The total estimated project costs are \$125,458.99. The proposed County Aid allocation represents approximately 39% of the total project costs. The remaining project funding sources are from the Commonwealth Financing Authority – Multimodal Transportation Fund grant and Brush Valley Township.

LIQUID FUELS – COUNTY AID – GRANT TOWNSHIP / PLANNING

At the request of Byron Stauffer, Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Baker and carried unanimously authorizing the Chief Clerk to submit the necessary Liquid Fuels funding encumbrance to PennDOT District-10 for an Application for County Aid on behalf of Grant Township for an allocation of \$51,673.00 to partially offset eligible project costs for Pine Vale Road (Part 2) drainage improvements. The total estimated project costs are \$103,845.00. The proposed County Aid allocation represents approximately 50% of the total project costs. The remaining project funding sources have been committed by Grant Township.

LIQUID FUELS – COUNTY AID – MONTGOMERY TOWNSHIP / PLANNING

At the request of Byron Stauffer, Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Baker and carried unanimously authorizing the Chief Clerk to submit the necessary Liquid Fuels funding encumbrance to PennDOT District-10 for an Application for County Aid on behalf of Montgomery Township for an allocation of \$100,000.00 to partially offset eligible project costs for 2018 paving of Cush Creek Road and Henry Road improvements. The total estimated project costs are \$246,214.00. The proposed County Aid allocation represents approximately 41% of the total project costs. The remaining project funding sources have been committed by Montgomery Township.

RESOLUTION – AUTHORIZATION TO FILE GRANT APPLICATION TO THE U.S. DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) – INDIANA COUNTY EDUCATION CENTER PROJECT

At the request of Byron Stauffer, Office of Planning & Development and on behalf of the proposed Indiana County Education Center project, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously authorized the submission of a Federal grant

application to the U.S. Department of Commerce, Economic Development Administration (EDA), Public Works and Economic Adjustment Assistance program, including the Assistance to Coal Communities (ACC), in the amount of up to \$3,000,000 for eligible project costs associated with the development of a 27,000 square foot education and training facility. The purpose of the Indiana County Education Center is to provide a regional learning facility for students K-12, as well as adult learners, to include a community college, technology center, and a proposed Challenger Learning Center, all intended to provide students entering the workforce the necessary skill sets to pursue successful careers in high demand occupations.

The EDA grant requires a 50% match, which shall be provided from various State grants previously secured for the proposed project and/or local funds secured by the project partners. This request does not seek, nor does it commit, any County General Fund sources. If approved, the EDA grant will be administered by the Office of Planning & Development in collaboration with the Indiana County Development Corporation that will develop the building on the campus of the Indiana County Technology Center in White Township.

It is noted that the motion authorizes Commissioner Baker and/or any appropriate officials, as necessary, to be granted authorization to execute any such documents or take such actions required to execute the EDA application and to implement same.

COURTHOUSE CLOSED ON THURSDAY, JULY 4, 2018 INDEPENDENCE DAY HOLIDAY

Commissioner Baker announced that the Courthouse will be closed on Wednesday July 4, 2018 in observance of the Independence Day Holiday.

OTHER BUSINESS

At the request of Lisa Spencer, Department of Human Services, a motion was made by Mr. Ruddock, seconded by Mr. Baker and carried unanimously to approve a contract with Kathleen Abbey-Baker to provide coordination services in relation to the Health and Human Services Subcommittee (HHSS) of the County's Emergency Planning Committee. The duties of the contractor will be to assist the Executive Committee of HHSS in coordinating all activities and projects as directed. The cost is \$15.00 per hour for up to ten hours a week and effective July 1, 2018 to December 31, 2018.

NEXT REGULAR MEETING...JULY 11, 2018 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, July 11, 2018 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:31 a.m.

Rodney D. Ruddock, Vice-Chairman

Michael A. Baker, Chairman