

COMMISSIONERS' MEETING MINUTES
MARCH 28, 2018

Commissioner Vice-Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, absent Commissioner Rodney D. Ruddock, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Greg Reinbold and Chauncey Ross.

PLEDGE OF ALLEGIANCE

Commissioner Ruddock asked Solicitor Matthew Budash in honor of his son who is a Marine to led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MARCH 14, 2018

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the minutes of March 14, 2018 as submitted.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were none.

PENNSYLVANIA COMMISSION ON CRIME & DELINQUENCY GRANT FY 2018-2020 / PROBATION

At the request of Mike Hodak, Chief Probation Officer, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the Pennsylvania Commission on Crime & Delinquency Grant FY 2018-2020 application in the amount of \$396,000.00. This grant provides funding for the operation of the Intermediate Punishment & Drug Treatment Court Programs administered by the Probation Department.

BOARD APPOINTMENT...CITIZENS ADVISORY BOARD / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the appointment of Dana Henry to the Citizens Advisory Board; term to expire December, 2018.

PRIVATE PROVIDER AGREEMENTS FY 17-18 / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with Adelphoi Education Services, Latrobe, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider

Contract with Almost Home Day Care, Marion Center, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with Indiana Psychology Associates, Indiana, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with Cornell Abrasax Group, Pittsburgh, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with Edmund L. Thomas Adolescent Center, Erie, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with LifeSpan Family Services, of PA, Punxsutawney, Erie, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

2017 CDBG CONTRACT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to enter into a contract agreement with the Commonwealth of Pennsylvania through the Department of Community and Economic Development for the 2017 Community Development Block Grant Program (CDBG). The 2017 CDBG contract is for \$586,996.00 for a contract period of February 14, 2018 to February 13, 2022. The CDBG contract is for the County's CDBG entitlement funding and the CDBG entitlement communities of Indiana Borough, Burrell and Center Townships. The motion also includes approval for Commissioner Baker to sign all required contracting documents.

RESOLUTION – RE-CERTIFYING THE REVOLVING LOAN FUND PROGRAM / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to adopt a resolution re-certifying that the Indiana County Revolving Loan Fund is being operated consistent with the existing Economic Development Strategy and is being operated in accordance with the policies and procedures contained in the administrative plan. This is a housekeeping item required semi-annually by the Economic Development Administration. Our Economic Development Strategy is embodied within the document, *Mapping the Future: The Southwestern PA Plan* which is developed by the Southwestern Pennsylvania Commission and endorsed by EDA.

\$250,000.00 REVOLVING LOAN FUND (RLF) LOAN TO INDIANA COUNTY DEVELOPMENT CORPORATION / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a \$250,000.00 term loan from the Indiana County Revolving Loan Fund (RLF) to the Indiana County Development Corporation. We also request that the Board certify that the ICDC is recognized as an official economic development organization operating within the County and eligible to receive RLF funding.

The loan proceeds will be used to purchase the Turnbull Property which is adjacent to Windy Ridge Business & Technology Park to accommodate a proposed direct to consumer fulfillment and distribution center that could create upwards of 300-400 full-time jobs with a \$35 million-dollar capital investment. The interest rate is 3.50% fixed for a term of 24 months of interest only; then, 180 months of principal and interest. The RLF funds will be leveraged by funds from the Greater Indiana Enterprise Zone Loan Fund and company equity. The application was reviewed and approved by Revolving Loan Fund Loan Review Committee.

\$250,000 GREATER INDIANA ENTERPRISE ZONE (EZLF) LOAN TO INDIANA COUNTY DEVELOPMENT CORPORATION / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a \$1,000,000.00 term loan from the Greater Indiana Enterprise Zone Loan Fund (EZLF) to the Indiana County Development Corporation.

The loan proceeds will be used to purchase the Turnbull Property which is adjacent to Windy Ridge Business & Technology Park to accommodate a proposed direct to consumer fulfillment and distribution center that could create upwards of 300-400 full-time jobs with a \$35 million-dollar capital investment. The interest rate is 2.00% fixed for a term of 24 months of interest only; then 180 months of principal and interest. The EZLF funds will be leveraged by funds from the Indiana County Revolving Loan Fund and company equity. The application was reviewed and approved by the Greater Indiana Enterprise Zone Loan Board.

MEMORANDUM OF UNDERSTANDING...CLARION COUNTY / JAIL

At the request of Sam Buzzinotti, Warden, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve an agreement to house adult offenders over the age of 18 years for Clarion County. Indiana County will house both male and female inmates in accordance with availability of cell space at the rate of \$65.00 per day.

POLL WORKERS NEEDED

Chief Clerk Robin Maryai announced there are vacancies for Judge of Elections in the precincts of Indiana #4, Rayne and Young #3. If anyone is interested they can contact the Commissioners Office.

OTHER BUSINESS

Debbie Tingly from the Department of Treasury, State Treasurer Joe Torsella's Office, was present and announced that Indiana County is one of six counties chosen for a pilot program called Keystone Scholars. The PA Treasury is investing \$100 for every baby born or adopted in

2018 and 2019 for the baby's future higher education expenses. The \$100 will be invested by the PA Treasury Department and will grow through the years right alongside the child.

Commissioner Ruddock reminded everyone that March 29th is Vietnam Era Veterans Recognition Day.

Commissioner Hess gave an update on the Sustainable Economic Development Task Force. They are continuing to meet to review the assets related to renewable energy, sustainable energies sources, sustainable agriculture, agriculture of the future, how to make family successful in this era of financial constraints, building and construction efficiencies and environmental stewardship and restoration. There should be a final report mid-summer.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...MARCH 28, 2018 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, March 28, 2018 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:02 a.m.

Sherene Hess, Secretary

Rodney D. Ruddock, Vice-Chairman