

COMMISSIONERS' MEETING MINUTES
JANUARY 10, 2018

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:32 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Greg Reinbold and Chauncey Ross.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...DECEMBER 20, 2017

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of December 20, 2017 as submitted.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions

ORDINANCE...2017-2018 PHASE II REFINANCING

Mark Lundquist, Financial Advisors, Incorporated, presented Phase III of the 2017-2018 Refinancing to the Board. A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the ordinance refinancing the 2015 Series D & E in the amount of \$9.2 Million through CNB Bank at the rate of 2.243% and 2.324%. Mr. Lundquist explained they are different rates for the two notes because of the maturity schedule and will be locked in for 10 years. The new notes are \$7.2 million and \$2 Million with a final maturity in 2028. The County will save \$2.4 million over the term of the loans.

PRIVATE PROVIDER AGREEMENTS FY 17-18 / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with The Children's Institute of Pittsburgh, Pittsburgh, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Community Specialists Corporation, Pittsburgh, PA for FY 2017-2018 to provide

services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with KidsPeace National Centers, Inc., Schneckville, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with Pressley Ridge, Pittsburgh, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

TOWER LEASE AGREEMENT...REDNET, INC. / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a Tower Lease Agreement with RedNET, Inc. for the deployment of local Public Access Broadband on the Strong's Hill site located in Cherryhill Township. This lease will require RedNET to pay a one-time fee of \$1,500.00 for coverage of the county's costs for consulting engineers. The annual rent payment is \$4,752.00. The contract includes an annual 2% increase and allows for four automatic, five-year renewals.

CONTRACT...DIANN OVERMAN / DEPARTMENT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a contract with Diann Overman to provide services with regard to the Veteran Outreach Program at the rate of \$20.00 per hour. The term of the contract is January 1, 2018 through December 31, 2018.

EMPLOYEE HANDBOOK / COMMUNITIES AT INDIAN HAVEN

At the request of Kim Cobaugh, Communities at Indian Haven, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Employee Handbook for the Communities at Indian Haven. This handbook was reviewed by both John Reilly, Labor Consultant and Melissa Miller, Human Resource Director.

INTERGOVERNMENTAL AGREEMENT...COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF CORRECTIONS / JAIL

At the request of Sam Buzzinotti, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an Intergovernmental Agreement between the County of Indiana and the Commonwealth of Pennsylvania, Department of Corrections (DOC). The Prison Rape Elimination Act (PREA) requires county jails to establish a mechanism for individuals to report allegations of sexual abuses occurring at county correctional facilities. The DOC will establish a telephone line at the Control Center to receive telephone calls from individuals who wish to report allegations of sexual abuse at the County Jail. It is noted there is not cost to the county for the line.

VEHICLE PURCHASE...TRI-STAR MOTORS /SHERIFF

At the request of Robert Fyock, Sheriff, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a vehicle purchase from Tri-Star Motors, Blairsville, PA in the amount of \$30,664.40. This purchase includes a trade in of a 2012 Dodge Charger in the amount of \$6,500.00. This vehicle will be leased to own through F.N.B Bank with a \$1.00 buyout. It is also noted that this vehicle is being purchased under state contract pricing.

CONTRACT AWARD – OLD ROUTE 119 WATER LINE EXTENSION PROJECT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of the Central Indiana County Water Authority and Bankson Engineers, Inc., a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to enter into a contract agreement with Kukurin Contracting, Inc. from Export, PA, for the Old Route 119 Water Line Extension Project, Contract 17-1. The contract award request in the amount of \$237,732.00 is for the installation of approximately 2,000 lf. of 12” PVC water line along Old Route 119 in Center Township. A total of seven proposals were submitted ranging from low bid by Kukurin Contracting, Inc. of \$237,732.00 to a high bid of \$695,550.00. The average of the submitted proposals is \$340,582.43. This project is being funded by the Center Township 2013, 2014 and 2015 CDBG Entitlement Funds and Central Indiana County Water Authority funds.

NOTIFICATION OF ACCEPTANCE OF RACP GRANT RELEASE – INDIANA COUNTY CONSERVATION DISTRICT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, on behalf of the Indiana County Conservation District, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to formally notify the Pennsylvania Office of the Budget of its intentions to accept a Redevelopment Assistance Capital Program (RACP) grant in the amount of \$925,000.00 from the Commonwealth of Pennsylvania to provide funding assistance for the construction of new administrative offices and a land conservation and agricultural education center for the Indiana County Conservation District at the Windy Ridge Business & Technology Park, located in White Township. The County will serve as the grantee and “pass through” entity for purposes of the RACP Grant. The Indiana County Conservation District will be responsible for providing documentation of matching funds for the project. The full RACP grant application must be submitted by June 20, 2018.

CONTRACT...FARESTER CONSULTING, LLC

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a contract with Farester Consulting, LLC to provide consulting services for the Sustainable Economy Task Force in the amount of \$4,800.00 from January 1, 2018 to May 31, 2018. They provide organizational planning, development and grant writing and will be funding through Act 13.

CERTIFICATION OF COUNTY FUNDS FOR 2018 PROGRAM YEAR / FARMLAND PRESERVATION

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Certification of County Funds for 2018 Program Year for Farmland Preservation in the amount of \$10,000.00 from Act 13.

APPOINTMENT OF GIBSON-THOMAS ENGINEERING AS MUNICIPAL ENGINEER

Robin Maryai, Chief Clerk, on behalf of the Policy and Procedures for Consultant Selection Committee recommended that Gibson-Thomas Engineering be selected as the Municipal Engineer for a 5-year period with projects assigned on an as needed basis. A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the appointment of Gibson-Thomas Engineering as Municipal Engineer.

CONSULTING AGREEMENT...SANDY KIRKLAND / TREASURER

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with Sandy Kirkland as a consultant to the Treasurer's Office at the rate of \$25.00 per hour not to exceed 500 hours annually.

COURTHOUSE CLOSED...JANUARY 15, 2018 MARTIN LUTHER KING, JR. DAY

Commissioner Baker announced that the courthouse will be closed on January 15, 2018 in observance of the Martin Luther King, Jr. Day Holiday.

OTHER BUSINESS

Commissioner Ruddock commented there was an Open House conducted at the Veterans Clinic located at Regency Mall hosted by the VA in Altoona. It was very well attended where many questions were answered about services provided to veterans and the confusion that exists between going to which hospitals and clinics. He commended Brenda Stormer and Diann Overman in putting together an information profile for the county regarding veteran's programs.

Commissioner Baker recognized Randy Wells, Indiana Gazette, on his retirement after 29 years.

NEXT REGULAR MEETING...JANUARY 24, 2018 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, January 24, 2018 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:04 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman