

COMMISSIONERS' MEETING MINUTES
DECEMBER 20, 2017

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...DECEMBER 13, 2017

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of December 13, 2017 as submitted.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There was an Executive Sessions held on the following dates to discuss Legal Matters:

December 13, 2017 at 2:00 p.m.

December 15, 2017 at 1:15 p.m.

ORDINANCE...2017-2018 PHASE II REFINANCING

Mark Lundquist, Financial Advisors, Incorporated, was present and reviewed that the county has 8 outstanding loans with the local banks providing financing for the Jail Project, Reassessment, 911 Communications Upgrades, Courthouse improvements and the Pension Fund. The current interest rate with the loans is 1.9% but on March 1, 2018 will adjust to approximately 3.2%. The local banks were asked to submit proposals to refinance 6 of the 8 loans. The two remaining loans only have a couple years left and didn't make sense to refinance those. Proposals were received from CNB, S&T and First Commonwealth Banks. It was determined that the best interest rate was from CNB. Because of legal purposes the refinancing must be broken into four phases to comply with the federal tax law requirements. The loans will be in four \$10 million chunks spaced by at least 15 days apart. Phase I was approved on November 29, 2017 in the amount \$9.65 million. Phase II will be in the amount \$9.7 million is to be approved today. Phase III and IV will be done in January. Phase II will be refinanced at a 2.415% interest rate and will be locked in for 10 years with the ability to refinance at any point in time of the loan without premium or penalty. The final maturity will be in 2032. This phase refinances the 2015 Series C and will provide the county with \$760,000.00 of a line of credit for capital projects over

the next couple years. Phase I and II the County will have a line of credit totaling \$1.4 million. The County will save \$2.4 million over the term of the loans.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the ordinance refinancing the 2015 Series C loan in the amount of \$9.7 million.

2018 GENERAL FUND BUDGET

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the following 2018 General Fund Budget:

Opening Balance.....	\$2,210,640
Total Revenues.....	\$37,948,840
Total Expenditures.....	\$40,159,480

The real estate tax will remain the same. This will allow a real-estate tax rate of 4.445 mills. .76 mill of 4.445 are applied to debt service with the remaining millage of 3.685 to general operating fund. The per-capita tax rate will remain at \$5.00.

2018 CAPITAL FUND BUDGET

Mr. Ruddock made the motion, seconded by Ms. Hess and unanimously carried to approve the Capital Fund Budget as follows:

Opening Balance.....	\$82,000
Total Revenue.....	\$18,500
Capital Fund Expenditures.....	\$100,500

2018 LIQUID FUELS BUDGET

Mr. Ruddock made the motion, seconded by Ms. Hess and unanimously carried to approve the Liquid Fuels Budget as follows:

Opening Balance.....	\$0
Total Revenue.....	\$428,500
Liquid Fuels Expenditures.....	\$428,500

AGREEMENT NUCTECH COMPANY LIMITED / JAIL

At the request of Jillian George, Indiana County Jail, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with Find-all Security Systems, LLC (Nuctech Company, Limited) for the purchase of a body scanner in the amount of \$105,000.00. The scanner is low dose radiation that provides high resolution in real time images Having this body scanner will provide the means of detecting weapons, drugs and other types of contraband from possibly entering the Jail. This item was previously tabled at the November 29, 2017 meeting.

INTERGOVERNMENTAL TRANSFER AGREEMENT / COMMUNITIES AT INDIAN HAVEN

At the request of Kim Cobaugh, Communities at Indian Haven, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve participation in the Intergovernmental Transfer Agreement (IGT). The agreement is between the Pennsylvania Department of Human Services (DHS), Office of Long-Term Living and Indiana County provides for Intergovernmental transfers of funds to DHS in order to provide the non-federal share of Medical Assistance payments to the county nursing home. Ms. Cobaugh said Indiana County has engaged in this process to obtain additional financial aid to care for the Medicaid Residents they serve.

PURCHASE...WATKINS SECURITY, LLC / INFORMATION SERVICES

Eric Leonard, Director of Information Services, was present and explained that the current camera system purchased from MEI installed in 2014 is outdated and out of warranty. Watkins Security has given a proposal to the county in the amount of \$28,885.40 for a new system. This system will allow the Sheriff's Office and Maintenance to view the cameras onsite, offsite on mobile devices and would be compatible at all county sites.

Commissioner Ruddock said the old system that was bought in 2014 doesn't seem like a long time ago. He asked what the warranty and life expectancy of the new system would be? Mr. Leonard said the old device was a left-over model and was obsolete a year after it was installed. The new system has a 3-year maintenance and licensing. After 3 years the county would pay \$29 per camera per year. Mr. Leonard said he feels this system would last about 10 years. Commissioner Ruddock asked if the County was misled and should legal action be taken. Mr. Leonard said the contract for the old system expired in 2016. Mr. Leonard said unless you are a certified American Dynamic Technician, they won't give any technical or support over the phone.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the purchase of security system from Watkins Security in the amount of \$28,885.40. It is noted that the system is being purchased under state contract pricing.

AGREEMENT...LINK COMPUTER CORPORATION / INFORMATION SERVICES

At the request of Eric Leonard, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with Link Computer Corporation to provide backup recovery services for 3 years at the rate of \$12,891 for 2018, \$11,941 for 2019 and \$11,941 for 2020. This agreement covers the Courthouse, Planning, EST through the Tax Assessment Office and enough space to add CYS when their new server is installed.

CONTRACT...B&M LAWN CARE / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve contract with B&M Lawn Care to provide lawn care maintenance and weed control to the playground area located at the North 4th Street Location. Rates remain the same at \$54.00 per occurrence and \$35 per man per hour and will be utilized on an as needed basis.

CONTRACT...HANDYMAN FOR HIRE, INC. / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a contract with Handyman for Hire, Inc. to provide general maintenance at \$40 per hour and plumbing and electrical services at \$45 per hour. These services will be utilized on an as needed basis.

PRIVATE PROVIDER AGREEMENTS FY 17-18 / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Shippenville Project Point of Light, Shippenville, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Alternative Living Solutions, Latrobe, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with The Bair Foundation, New Wilmington, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Bethany Christian Services of Western PA, Wexford, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with The Children's Aid Home Programs of Somerset County, Inc., Somerset, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with George Junior Republic of Pennsylvania, Grove City, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with Pathways Adolescent Center, Oil City, PA for FY 2017-2018 to provide services

to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Professional Family Care, Johnstown, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with Summit Academy, Pittsburgh, PA for FY 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

BOARDS & AUTHORITIES

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to appoint/reappoint the following members to boards and authorities as listed:

<u>NAME</u>	<u>BOARD</u>	<u>TERM EXPIRES</u>
Mr. C. William Lauver	Airport Authority	January, 2023
Mr. Clair Ruffner, III	Airport Authority	January, 2023
Mr. David Flowers	BDHP	December 31, 2020
Mr. Robert A. Jones	Citizens Advisory Board	December 31, 2018
Ms. Karen King	Citizens Advisory Board	December 31, 2018
Ms. Kathy Armstrong	Citizens Advisory Board	December 31, 2018
Ms. Connie L. Hill	Citizens Advisory Board	December 31, 2018
Ms. Barbara Postlewaite	Citizens Advisory Board	December 31, 2018
Mr. Larry D. Davis, Jr.	Citizens Advisory Board	December 31, 2018
Ms. Debra Faloon	Citizens Advisory Board	December 31, 2018
Ms. Dawn Frederick	Citizens Advisory Board	December 31, 2018
Mr. Stephen Lowman	Citizens Advisory Board	December 31, 2018
Ms. Ashley Pisarcik	Citizens Advisory Board	December 31, 2018
Ms. Sarah Ross	Citizens Advisory Board	December 31, 2018
Ms. Terri Wells	Citizens Advisory Board	December 31, 2018
Mr. Justin Schawl	Citizens Advisory Board	December 31, 2018
Mr. Bradley Holuta	Citizens Advisory Board	December 31, 2018
Ms. Lynn Grindle	Citizens Advisory Board	December 31, 2018
Mr. Doug Taylor	Farmland Preservation Board	December 31, 2021
Ms. Janis Long	Farmland Preservation Board	December 31, 2021
Mr. Frank Glass	Farmland Preservation Board	December 31, 2021
Mr. Michael Caugherty	Highridge Water Authority	January, 2023
Ms. Marsha Brown	Hospital Authority	January, 2023
Ms. Heather Gelles	Housing Authority	January, 2023
Mr. Joseph LaVan	ICMSA	January, 2024
Mr. Rodney Grettler	Industrial Development Authority	January, 2023

Mr. Scott Cook	Industrial Development Authority	January, 2023
Mr. Joseph Trimarchi	Planning Commission	January, 2021
Mr. Ross Bricklemyer	Planning Commission	January, 2021
Mr. Norman Boring	Redevelopment Authority	January, 2023
Mr. Samuel Arone	Solid Waste Authority	January, 2023
Ms. Verna Bruner	Transportation Authority	January, 2023
Mr. Dave Kirk	Uniform Construction Code	
	Board of Appeals	January, 2023
Ms. Beth Marshall	Zoning Hearing Board	January, 2021

REAPPOINTMENT OF JANIS LONG AS CHAIRMAN OF THE FARMLAND PRESERVATION BOARD

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Janis Long as Chairman of the Farmland Preservation Board.

LIQUID FUELS

Byron Stauffer, Office of Planning & Development, asked the board for approval of the following actions for the administration of the County Liquid Fuels funding:

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve submission to PennDOT District-10 the necessary authorization for an \$11,594.58 application for Encumbrance of Liquid Fuels funding for Cornell Road, Burrell Township, for shoulder upgrades for the bikeway/trail extension project. The total estimated project costs are \$38,648.61. The proposed County Aid allocation represents approximately 30% of the total projects costs.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve submission to PennDOT District-10 the necessary authorization for a total of \$11,670.00 application for County Aid on behalf of Creekside Borough to offset eligible project costs for various culvert repairs. The proposed County Aid allocation represents 100% of the total project costs.

APPOINTMENT...COUNTY SOLICITOR

Commissioner Baker said that because Solicitor Michael T. Clark will be serving as Judge for Indiana County beginning January 1, 2018, a letter was sent to the Bar Association asking for letters of interest to serve as County Solicitor. Letters were received from seven very qualified applicants. A motion was made by Mr. Baker, seconded by Ms. Hess and carried unanimously to appoint Matthew Budash as County Solicitor beginning January 1, 2018. Mr. Budash said he feels very honored to have been chosen.

The Commissioners thanked Michael Clark for his service to Indiana County over the last 14 years as County Solicitor. A plaque was presented to him that said “Presented to Michael T. Clark, Esquire in grateful recognition of his 14 years of outstanding service as Solicitor of Indiana County. Given this 20th day of December, 2017 by the Board of Commissioners on behalf of the citizens of Indiana County – The County rests your Honor, you may step down.”

Solicitor Clark said this is one of those jobs that you do and you feel like you do a lot of work but I have gotten more out being involved that I have ever given. It was easy because I have been with a great Board of Commissioners from day one. I am honored but excited for the next phase. I will never forget where I come from and appreciated being involved and appreciate the opportunity. President Judge William Martin was present and congratulated Mr. Clark and said he is excited to have him on board.

COURTHOUSE CLOSED...DECEMBER 25, 2017 AND JANUARY 1, 2018

Commissioner Baker announced that the courthouse will be closed on December 25, 2017 and January 1, 2018 in observance of the Christmas and New Years Day Holidays.

OTHER BUSINESS

Commissioner Baker announced Oaths will be administered to the Coroner, Treasurer, Register & Recorder, and Magisterial District Judges will be given on December 28th at 11:00 a.m. in Courtroom #1 and the oath for Judge Clark will be on December 28th at 1:15 p.m.

Commissioner Hess announced that the office intern, Hannah Uschock, along with Anthony Frazier put together a video of events from around Indiana. Ms. Hess invited those present to watch the video after the meeting.

NEXT REGULAR MEETING...JANUARY 10, 2017 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, January 10, 2018 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:26 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman