

**COMMISSIONERS' MEETING MINUTES**  
**OCTOBER 25, 2017**

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman Michael A. Baker, present  
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Greg Reinbold.

**PLEDGE OF ALLEGIANCE**

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...OCTOBER 11, 2017**

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of October 11, 2017 as submitted.

**PUBLIC COMMENT**

Karla Shaffer from Indiana Reginal Medical Center was present and announced that the Spirit of Caring Award and Recognition Luncheon will be held at noon on Wednesday, November 8<sup>th</sup> at the Rustic Lodge.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**FIRST RESPONDER RECOGNITION**

The Commissioners recognized and acknowledged the life-saving efforts of those who responded to a very serious incident at the county courthouse on October 3, 2017 at approximately 11.47 a.m. On that date, a construction worker in proximity to the courthouse was severely injured by a power saw while repairing a section of a concrete retaining wall. The Board recognized the following whose efforts were responsible for saving the life of this Indiana County resident that day:

Deputy Sheriff Eric Lychalk  
Coroner Jerry Overman, Jr. EMT  
Commissioner Michael A. Baker, EMT  
Paramedic Christopher Contrucci  
Paramedic Lee Thompson  
Paramedic Tamara Fee  
Paramedic Matthew Orner  
Paramedic Thomas Dubics

911 Dispatcher Galen Moore  
911 Dispatcher Travis Jones  
911 Dispatcher Kyle Miller  
911 Dispatcher Rick McKee  
Karl Jolly, Life Flight Pilot  
Heather Erickson, Life Flight RN  
Sonja Pinto, Life Flight RN

Having made such recognition of those involved in the management of this incident, the Board further acknowledged the unique levels of cooperation that exists among the various responding personnel agencies. No single component of those who responded could have fully managed this emergency from the time the incident occurred through the time when the victim was safely delivered to definitive care. This incident demonstrates clearly that the successful delivery of emergency care to those in need can only be accomplished by an integrated system of responders who rely upon one another to sustain the lives of such victims and then subsequently turn their care over to the next appropriate level of medical intervention.

The Board also acknowledges that such inter-reliability exists on every level of emergency response throughout the county, including among its volunteer firefighters, law enforcement officers, EMS personnel, 911 and Emergency Management Agency personnel, physicians, nurses and staff of the Indiana Regional Medical Center and the pilots and flight crews of AIN-Life Flight. All of these entities are not only essential to good outcomes, but each is inextricably attached in its own operations to all of the others. Just as a puzzle is incomplete if every piece is not in its proper place, so also is the provision of effective emergency response rendered impossible without the proper placement of each of its components in a coordinated and cooperative structure of operation. We are all fortunate to have such dedicated men and women at every level and in every capacity of service throughout Indiana County.

#### **PROCLAMATION...100<sup>TH</sup> ANNIVERSARY OF COOPERATIVE EXTENSION IN INDIANA COUNTY**

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and unanimously carried to commemorate the 100<sup>th</sup> Anniversary of Cooperative Extension in Indiana County. Thomas Beresnyak and staff from the Penn State Cooperative Extension Office were present to accept the proclamation.

#### **PROCLAMATION...NATIONAL FAMILY CAREGIVERS MONTH.**

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and unanimously carried to proclaim the month of November as National Family Caregivers Month, Spirit of Caring 2017 in Indiana County and encouraged all residents of Indiana County to honor the selfless service of family members who care and support their loved ones in need. Karla Shaffer from Indiana Regional Medical Center was present to accept the proclamation.

#### **PROCLAMATION...NATIONAL BUSINESS WOMEN'S WEEK**

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Ms. Hess and carried unanimously to proclaim October 16<sup>th</sup> – 20<sup>th</sup>, 2017 National Business Women's Week and encourage all citizens to recognize the many ways in which women have contributed to the success of businesses and the advancement of their professions. Denise Clawson, President of the local Business and Professional Women, was present to accept the proclamation.

#### **AGREEMENT...SCHILLINGER AND KEITH / TAX CLAIM**

At the request of Frank Sisko, Chief Assessor/Director of Tax Claim, a motion was made by Mr. Ruddock seconded by Ms. Hess and carried unanimously to approve an agreement with Schillinger and Keith. Mr. Sisko explained that the Tax Claim Bureau is required by law to distribute all moneys collected as the result of any tax sale that are in excess of the costs, fees,

expenses and taxes due. The excess money distribution must be accompanied by title searches showing ownership of the properties, tax and municipal claims, liens mortgages, ground rents charges, and estates against the properties. The county agrees to pay the total sum of \$135.00 for each typewritten title abstract and \$75.00 for each typewritten title abstract bring-down.

**CONTRACT...HERITAGE HOSPICE / HUMAN SERVICES**

At the request of Maureen Pounds, Department of Human Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a contract with the Heritage Hospice adding them to the Volunteer Opportunities Listing.

**GRANT APPLICATION – RACP – ICDC INDUSTRIAL BUILDING RENOVATIONS – 3582 TUNNELTON ROAD, SALTSBURG, PA / PLANNING**

At the request of Byron Stauffer, Office of Planning & Development and on behalf of the Indiana County Development Corporation (ICDC) a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a resolution to submit a Redevelopment Assistance Capital Program (RACP) application seeking a \$1,500,000 grant with the Commonwealth of Pennsylvania, Office of Budget for partial funding of various capital construction projects and related development costs for an industrial/manufacturing facility located at 3582 Tunnelton Road, Saltsburg, PA, Conemaugh Township. The motion also allows Commissioner Baker to sign the appropriate RACP documents.

The ICDC is the owner of the 135,000 sq. ft. facility and leases the building to NORMA Pennsylvania, Inc., successor and formerly known as Breeze Industrial Products Corporation. NORMA manufactures and distributes the Breeze brand that introduced, pioneered, and has been supplying perforated hose clamps for over sixty years, including the most comprehensive product line of worm-drive, T-bolt, V-Band, and specialty clamps for various industries and applications. NORMA currently has approximately 280 employees.

Mr. Stauffer explained that the The ICDC shall be responsible for securing any required matching funds and interim financing to implement the RACP project. A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to consent to the assignment of the RACP Grant proceeds to secure bank financing.

Mr. Stauffer further explained that as a requirement with the RACP program, the resolution shall also authorize entering into a cooperation agreement with the ICDC and agreeing to reimburse the ICDC from the \$1,500,000 RACP grant proceeds, which will be bridged with bank financing. A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the cooperation agreement with ICDC.

**BOARD APPOINTMENTS...TRI-COUNTY WORKFORCE INVESTMENT BOARD**

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the appointments of Gail Steck representing Labor and Industry Sector and Linda Schell representing Bureau of Workforce Development Partnership to the Tri-County Workforce Investment Board; terms to expire September 30, 2019.

**OFFICIAL RETURN BOARD...NOVEMBER 7, 2017 MUNICIPAL ELECTION**

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the following members to the Official Return Board for the November 7, 2017 Municipal Election.

Democratic – Margaret J. Karp and Margaret Preite  
Republican – Phyllis C. Spicher and Darla Coble

**COURTHOUSE CLOSED...FRIDAY, NOVEMBER 10, 2017 VETERANS DAY HOLIDAY**

Commissioner Baker announced that the courthouse will be closed on Friday, November 10, 2017 in observance of the Veterans Day Holiday.

**OTHER BUSINESS**

There was no other business.

**NEXT REGULAR MEETING...NOVEMBER 15, 2017 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, November 15, 2017 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:15 a.m.

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Sherene Hess, Secretary

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Michael A. Baker, Chairman