

COMMISSIONERS' MEETING MINUTES
JULY 26, 2017

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:42 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JULY 12, 2017

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of July 12, 2017 as submitted.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were Executive Sessions held on July 17, 2017 at 2:00 p.m. and July 18, 2017 at 2:40 p.m. to discuss legal issues.

PROCLAMATION...CAROL SCHURMAN

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Ms. Hess and carried unanimously to congratulate the achievements of Carol Schurman who retired after 40 years of working in the Penn State Extension Office where she served most recently as the office 4-H educator.

EASEMENT...HIGHRIDGE WATER AUTHORITY

At the request of George Sulkosky, Highridge Water Authority, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an easement on county property to the Highridge Water Authority for a project in Burrell Township that will extend 840 feet of 6-inch water line as part of the Burrell Township Sewage Authority's expansion of its plant and office complex along Route 119.

CHILD ACCOUNTING & PROFILE SYSTEM (CAPS) TECHNICAL SUPPORT APRIL 1, 2017 TO JUNE 30, 2017 / CYS

At the request Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the CAPS Technical Support Agreement that will provide software development life cycle expertise that will guide future upgrades and new features of the CAPS system, as well as ensure that the contract(s) meet

federal, state and local technology, security, and software requirements. The total cost for this one-year agreement is \$11,188.00 and is shared among the 56 CAPS Counties. The anticipated county share will be \$199.79 and will be paid through the Information & Technology Grant.

CHILD ACCOUNTING & PROFILE SYSTEM (CAPS) TECHNICAL SUPPORT JULY 1, 2017 TO JUNE 30, 2018 / CYS

At the request Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the CAPS Technical Support Agreement that will provide software development life cycle expertise that will guide future upgrades and new features of the CAPS system, as well as ensure that the contract(s) meet federal, state and local technology, security, and software requirements. The total cost for this one-year agreement is \$44,750.00 and is shared among the 56 CAPS Counties. The anticipated county share will be \$799.11 and will be paid through the Information & Technology Grant.

CYS BUILDING CONTRACT AGREEMENTS FOR JULY 2017 – DECEMBER 2017 – NORTH 4TH STREET LOCATION / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a contract with B&M Lawn Care to provide lawn care maintenance and weed control at the North 4th Street Location from July, 2017 to December, 2017 at the rate of \$54.00 per occurrence and \$35 per man per hour.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a contract with FM Cleaning to provide cleaning services at the North 4th Street Location from July, 2017 to December, 2017 at the rate of \$585.0 per month.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a contract with Handyman for Hire, Inc. to provide General Maintenance at the North 4th Street Location from July, 2017 to December, 2017 at the rate of \$40.00 per hour and \$45.00 for plumbing and electrical services.

CYS OFFICE CONTRACT AGREEMENT – 280 INDIAN SPRINGS ROAD LOCATION / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a contract with Service Master of Indiana County to provide cleaning services at the 280 Indian Springs Road Location for FY 2017-2018 at the rate of \$520.00 per month plus other services by request at a negotiated rate.

PRIVATE PROVIDER AGREEMENTS FY 16-17 / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with NHS Pennsylvania, Harrisburg, PA for FY 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Perseus House, Inc., Erie, PA for FY 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Pressley Ridge, Pittsburgh, PA for FY 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

AGREEMENT...ST. PIER GROUP, LLC / EMA

At the request of Tom Stutzman, Director of Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with St. Pier Group, LLC, the parent company of Renda Broadcasting, to lease two Emergency Management Agency surplus generators at an annual rate of \$1.00 per year for (5) five years. With the generators in place, Renda will be able to keep its radio stations transmitting even if the power service to the sites is disrupted.

PROPOSAL...MOTOROLA SOLUTIONS / EMA

At the request of Tom Stutzman, Director of Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a proposal with Motorola Solutions for the Geo-diversification of the Indiana County Prime Site. Mr. Stutzman explained by moving the redundant portion of the Prime Site to the Alternate EOC / 9-1-1 Center and geographically separate from the EMA / 9-1-1 Center, we guarantee our ability to continue to operate countywide radio systems should we experience the loss of use of our headquarters building. The proposal includes equipment and installation totaling \$470,365.15 and will be funded using 9-1-1 subscriber fee funds.

TOWER LEASE AGREEMENT...REDNET INC. INDIANA COUNTY / EMA

At the request of Tom Stutzman, Director of Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with RedNet, Inc. for leased space on the Blue Spruce Tower site. As a local public access provider for Wi-Fi, they intend to place their equipment at this site to expand their coverage footprint. This agreement is for an initial term of five (5) years and can be renewed for four (4) additional five (5) year terms with an initial annual payment in the amount of \$5,256.00. There is a 2% annual increase on the lease payment. Mr. Stutzman said they are continuing to talk to RedNet to get additional sites put in.

3 YEAR-ACTIVITY EXTENSION – 2012 HOME / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve that a request be made to the Pennsylvania Department of Community and Economic Development for Indiana County's 2012 HOME Contract. The request is for an extension to the 3-Year Project Activity completion date requirement from May 29, 2017 to December 31, 2017. The extension is to complete accessibility/modifications activities for permanently disabled residents. All funds have been

committed to projects and the construction activities need to be completed and final expenditures completed. The contract expiration date is May 29, 2018.

BUDGET REVISION #1 – 2012 CDBG INDIANA COUNTY “OBO INDIANA BOROUGH / PLANNING

At the request of LuAnn Zak, Office of Planning and Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve Budget Revision #1 for Indiana Borough’s 2012 CDBG Entitlement allocation. The 2012 CDBG contract is expiring on October 10, 2017, and final budget adjustments must be completed and approved by the Pennsylvania Department of Community and Economic Development prior to the deadline. The budget revision is within the Program Administration Budget Line that has a \$26,616.00 allocation. This total line item for Program Administration does not change but the various administrative activity amounts within the budget line require adjustment. The budget revision decreases the administrative planning line by \$10,000.00 and increases the general administrative line by the same amount. The planning line is adjusted from \$10,000.00 to \$0.00 and the general administration line from \$13,116.00 to \$23,116.00. The pre-agreement and audit costs remain unchanged.

CONTRACT AWARD – INDIANA COUNTY JIMMY STEWART AIRPORT

At the request of Ron Anderson, Airport Authority Chairman, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the expenditure of up to \$450,000.00 for the application of Grip-Flex to enhance the runway and provide the necessary markings at the Jimmy Stewart under the State’s Co-Stars Program. This is a preventative maintenance measure to extend the runway’s useful life. This project will utilize the existing grant funds available for Airport projects and no cost will be incurred by the County and this request is conditioned upon receipt of grant funds.

SURPLUS EQUIPMENT BIDS (072117)

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the following bids received for the sale of surplus equipment:

<u>ITEM</u>	<u>BIDDER</u>	<u>AMOUNT</u>
1999 Ford Taurus	Ernest H. Siverling	\$527.49
Tradesman Toolbox	Jody Adamson	\$5.00
Delta Truck Toolbox	Jody Adamson	\$5.00
Transfer Case Serial #1365	Jody Adamson	\$1.00
Transfer Case Serial #82L7002	Jody Adamson	\$57.00
900 ST LeeBoy Paver	Randy Strong	\$254.00

OTHER BUSINESS

Commissioner Baker told those present that the trip the Board made to Washington, DC for the National Association of Counties for the Intergovernmental Affairs Task Force was successful. They talked to many top people in the administration and covered a wide variety of subjects. He said it is good to know that Indiana County and other counties in Pennsylvania are going to have a direct line to communicate their concerns to the White House.

NEXT REGULAR MEETING...AUGUST 23, 2017 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, August 23, 2017 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:26 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman