

COMMISSIONERS' MEETING MINUTES
JUNE 28, 2017

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:34 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MAY 24, 2017

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of May 24, 2017 as submitted.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

RESOLUTION...RESIDENTIAL REVIVAL INDIANA / INDUSTRIAL DEVELOPMENT AUTHORITY

At the request of Jim Carmella, Solicitor for the Industrial Development Authority, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a resolution approving the financing for the Residential Revival Indiana Student Housing Project at Indiana University of Pennsylvania. It is noted that the County has no fiscal investment in the project, but as required by the Federal Tax Equity Fiscal and Responsibility Act, the county must hold a hearing prior to the meeting allowing the public to make any comments regarding the project and there was no public comment.

IMPAIRED DRIVERS PROGRAM GRANT / DISTRICT ATTORNEY

At the request of Pat Dougherty, District Attorney, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the Indiana County Impaired Driving Program Grant for FY 2017 in the amount of up to \$10,000.00. The money will be used to help fund DUI enforcement activities through Indiana County.

CHILD ACCOUNTING & PROFILE SYSTEM APPLICATION SERVICE PROVIDER AGREEMENT (FIRST AMENDMENT) / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a three-month extension of the Child Accounting & Profile System Application Service Providers Agreement while the technology upgrades are being accessed. This contract will expire September 30, 2017.

PRIVATE PROVIDER AGREEMENT FY 16-17 / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve an amendment to the Private Provider Contract with Family Pathways, Butler, PA for FY 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

PRIVATE PROVIDER AGREEMENT FY 17-18 / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with The Center for Hearing and Deaf Services, Pittsburgh, PA for 2017-2018 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

SOLICITOR AGREEMENT...WILLIAM J. CARMELLA, ESQ. / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the solicitor agreement for FY 2017-2018 with William J. Carmella, Esq. at the rate of \$150.00 per hour plus travel time when needed. Mr. Carmella will represent the agency in dependency hearings, attends meetings for case reviews, prepares for termination proceedings, appeal hearings and agency concerns or issues.

GUARDIAN AD LITEM...JOELYSSA FERRINGER, ESQ. / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve an agreement for FY 17-18 with Joelyssa Ferringer for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$100.00 hour plus travel time when needed. She attends team meetings and visits youth in their placement setting.

AGREEMENT...MARC-SERVICE, INC. / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Baker and carried unanimously to approve a contract with Marc-Service, Inc., Windber, PA at the rate of \$58.00 per month for maintenance on the Heating & Cooling Unit at the 4th Street Location. Once the Children & Youth Agency leaves this location, services will no longer be needed.

CONTRACT AMENDMENT...TYLER TECHNOLOGIES / EMA

At the request of Thomas Stutzman, Director of EMA/911, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an amendment to the current agreement with Tyler Technologies to add 40 hours of follow-up training and business practice review of the Computer Aided Dispatching software. The contract is not to exceed \$5,800.00 in instructor time and \$2,000.00 in travel, for a total cost of \$7,800.00. The cost of this agreement will be covered with 9-1-1 Subscriber Fee Funds.

AGREEMENT...CODE RED EMERGENCY NOTIFICATION SYSTEM / EMA

At the request of Thomas Stutzman, Director of EMA/911, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a one year agreement with Emergency Communications Network, LLC owner of CodeRED Emergency Notification Systems, for a "reverse 9-1-1" notification system. The cost for the one-year agreement is \$6,750.00 for 135,000 minutes of messaging. An additional fee of \$0.40 per minute for anytime over the base amount. The service agreement will provide for use of existing telephone company and 9-1-1 databases for targeted announcements and notifications to the residents of Indiana County6. The cost of the agreement will be covered with 9-1-1 Subscriber Fee Funds.

Mr. Baker expressed his appreciation for the hard work done by the Emergency Management Agency, first responders and the American Red Cross in regards to the recent flooding in the county.

HUMAN SERVICES PLAN FOR FISCAL YEAR 17-18 / HUMAN SERVICES

At the request of Lisa Spencer, Director of Human Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the Assurance of Compliance for the Human Services Plan for 2017-2018. The funds for this plan include the Human Services Development Fund and the Homeless Assistance Program with the following allocations:

- Human Services Development Fund - \$88,585.00
- Homeless Assistance Program - \$223,106.00
- Armstrong-Indiana Behavioral and Developmental Health Programs - \$6,013,888.00
- Armstrong-Indiana -Clarion Drug and Alcohol Commission - \$568,677.00

Ms. Spencer said they used the same figures as last year however, they are expecting a 15% reduction from the State. Commissioner Baker said he wrote a letter to the legislature asking for restoration of funding. When cuts are made on the state level, the legislators have the convenience to say that by making cuts there will be no tax increases. The county still has to provide the services whether those state dollars come to the county or not. So instead of the money flowing down from the state to reimburse the counties, the counties have to come up with the money and still provide the services. This is another example of unfunded mandates from the state.

CONTRACT...FOR MATP PROGRAM...INDIANA COUNTY TRANSIT AUTHORITY / HUMAN SERVICES

At the request of Lisa Spencer, Director of Human Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a contract for the Medical Assistance Transportation Program between Indiana County and Indiana County Transit Authority for the purpose of providing medical assistance transportation to eligible individuals for FY 2017-2018. The rate is \$34.00 per trip.

CONTRACT...KATHY ABBEY-BAKER / HUMAN SERVICES

At the request of Lisa Spencer, Director of Human Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a contract with Kathy Abbey-Baker in the amount of \$25.00 per hour and maximum of 21 hours per week to provide consultant services for coordination of the Children's Advisory Commission. This contract shall begin July 1, 2017 and continue until June 30, 2018.

CONTRACT...INDIANA COUNTY COMMUNITY ACTION PROGRAM APPLICATION / HUMAN SERVICES

At the request of Lisa Spencer, Director of Human Services Director, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a contract with Indiana County Community Action for the provision of Homeless Services for FY 2016-2017. ICCAP will continue to provide rental assistance, homeless case management, bridge services and emergency shelter to residents of Indiana County. The Department of Human Services will continue administer the funding for the grant.

3 YEAR-ACTIVITY EXTENSION – 2013 CDBG / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve that a request be made to the Pennsylvania Department of Community and Economic Development for Indiana County's 2013 Community Development Block Grant Entitlement Contract. The motion also allows Mr. Baker to sign the necessary paperwork for the submission to DCED. The request is for an extension to the 3-Year Project Activity completion date requirement from March 9, 2017 to December 30, 2018. The extension is for the uncompleted activities of the Upper Palmerton/Fairfield Heights Water Line Extension, the Old Route 119 N. Water Line Extension and the Countywide Lateral Assistance Program. The contract expiration date is March 14, 2019.

CONTRACT AWARD – ACT 137 FUNDS ALICE PAUL HOUSE BUILDING PROJECT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to enter into a contract agreement for archaeological services to undertake a Phase I Study with The Markosky Engineer Group, Inc. of Ligonier, PA. The contract award is for \$12,900.00 to meet the Pennsylvania Historical and Museum Commission's environmental review requirement for a Phase I Archeological Survey at the proposed site for the new Alice Paul House facility. The Markosky Engineer Group, Inc. meets the Secretary of Interior's Qualifications for Archaeology and will provide all services

necessary to fulfill the requirements on behalf of the County. The Act 137 Funds earmarked to pay for the contract have already been committed to the Alice Paul House Building Project. It is anticipated that the final report to the Commonwealth will be submitted by the end of August 2017.

2016 CDBG CONTRACT AGREEMENT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to enter into a contract agreement with the Commonwealth of Pennsylvania for the 2016 Community Development Block Grant Entitlement (CDBG). The motion also allows Mr. Baker to execute all necessary documents to complete the contracting process. The CDBG contract amount is \$595,512.00 and is administered by the Pennsylvania Department of Community and Economic Development. The funds include County entitlement funds and allocations designated for the CDBG entitlement communities of Indiana Borough, Burrell Township and Center Township. The amount of the grant award for the entitlement areas are:

Indiana County	\$ 255,209.00
Indiana Borough	\$ 164,970.00
Burrell Township	\$ 86,140.00
Center Township	\$ 89,193.00

PCORP LOSS PREVENTION GRANT PROGRAM 2017-2018

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the 2017-2018 PCoRP Loss Prevention Grant Program Application in the amount of \$20,000.00. If approved, this grant money will help defray the costs of upgrades to hardware, software and related equipment, as well as programming, installation and testing of systems required for the control of video surveillance cameras, automated doors and other related equipment at the Indiana County Jail. The cost of the upgrade is \$109,648. Indiana County received two \$15,000.00 earlier this year from PCoRP and PComp towards this upgrade.

AUTHORIZATION TO SELL SURPLUS EQUIPMENT & VEHICLE

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to authorize the sale of surplus equipment and a vehicle. The items are 900 ST LeeBoy Paver with a Murphy Diesel Engine, 1999 Ford Taurus, Tradesman Toolbox, Delta Truck Toolbox, Chevy Transfer Case (2), Mobile Radios, Gang Chargers, Portables Radios, Siren/Light Controls, Televisions, Lightbars. All items will be sold as is. Sealed bids will be received until 10:30 a.m. on Friday, July 21, 2017.

BID AWARD...T-460 AULTMAN BRIDGE #3

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the low bid received from Gregori Construction, Inc., Sarver, PA in the amount of \$614,416.00 for the replacement of T-460 Aultman Bridge #3 owned by Blacklick Township. A total of 8 bids were received for the bridge replacement. Indiana County is administering the project on behalf of Blacklick Township.

COURTHOUSE CLOSED...TUESDAY, JULY 4, 2017 INDEPENDENCE DAY HOLIDAY

Mr. Baker announced that the courthouse will be closed on Tuesday, July 4, 2017 in observance of the Independence Day Holiday.

OTHER BUSINESS

Mr. Baker said the Commissioners were invited to the White House on July 13th with the Office of Intergovernmental Affairs and other Commissioners from across the state to discuss with the federal government issues that affect counties.

Mr. Ruddock said the Welcome Mat Project ends on June 29th. This brings families who are at IUP for student orientation to downtown Indiana for a reception with community members and the opportunity to learn about Indiana County. The project is an initiative of the Indiana Area Collaborative Team, in partnership with IUP, Downtown Indiana, the Indiana County Tourist Bureau and the Indiana County Chamber of Commerce.

Mr. Ruddock said he received a call from Jim Wagner from the Armstrong Indiana ARIN Intermediate Unit asking that a meeting be set up to discuss with Armstrong County regarding technology development in the region.

Mr. Ruddock said the Jim Stuzzi and Byron Stauffer went to the Lake Charles area in Louisiana which is the epicenter for the Petrochemical Industry where there is \$40 billion under construction in new processing plants. This is the same type of plant that is coming to Beaver County. Indiana County went down there to see what we can do from an Indiana County perspective to parallel what is happening there and capitalize on the cracker plant in Beaver County.

Ms. Hess reported the Sustainable Economy Task Force is another tool in the toolbox for economic development and it is in full swing. They are researching opportunities in the renewable energy sector, building and construction efficiencies, agriculture and environmental remediation and stewardship.

NEXT REGULAR MEETING...JULY 12, 2017 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, July 12, 2017 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:06 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman