

**COMMISSIONERS' MEETING MINUTES**  
**MAY 24, 2017**

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:34a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman Michael A. Baker, present  
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Greg Reinbold.

**PLEDGE OF ALLEGIANCE**

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...MAY 10, 2017**

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of May 10, 2017 as submitted.

**PUBLIC COMMENT**

BJ Pino from Citizens Ambulance Service along with several paramedics were present and announced EMS week is May 21 – 21, 2017.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**PROCLAMATION...EVERGREEN CONSERVANCY**

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and unanimously carried to recognize and congratulate Evergreen Conservancy, conserver and restorer of wildlife areas, streams, scenic vistas, polluted landscapes, and historical and cultural sites, for their receipt of the 2017 Governor's Award for Environmental Excellence Award. Present from the conservancy was Cindy Rodgers, John Dudash, Becky Snyder, Bob Lankard and John Somonick.

**GRANT ACCEPTANCE...PENNSYLVANIA COMMISSION ON CRIME & DELINQUENCY SUBGRANT AWARD/ PROBATION**

At the request of Mike Hodak, Chief Probation Officer, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the subgrant award by the Pennsylvania Commission on Crime and Delinquency in the amount of \$10,000.00. The grant will provide funding for the purchase of a Polycom Video Conferencing Unit and one computer to be installed in the conference room in the Probation Office to be used for staff trainings and conducting court hearings and three laptop computers which would enable staff to access agency and court records at remote locations within the courthouse through the Wi-Fi system.

### **VEHICLE PURCHASE...TRI-STAR MOTORS / CYS**

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase under state contract pricing of a 2017 Dodge Journey from Tri-Star Motors, Blairsville, PA in the amount of \$22,278.00. This includes the trade in of a 2011 Dodge Caravan Blazer in the amount of \$300.00.

### **PRIVATE PROVIDER AGREEMENTS FY 16-17 / CYS**

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and unanimously carried to approve a Private Provider Contract with Alice Paul House, Indiana, PA for FY 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve an addendum to the Private Provider Contract with IRMC Physician Group – Neuropsychiatric Associates, Indiana, PA for 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

### **SUBLEASE AGREEMENT...CNX GAS COMPANY, LLC CYS**

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a sublease agreement with CNX Gas Company, LLC for sublet space at \$16.00 per square foot for office of Indiana County Children & Youth Services. The building is located at 280 Indian Springs Road, Indiana, PA. The space for Children & Youth Services will double in size and is a temporary lease while other options are explored. It is also noted that the furnishings are included in the lease and will become property of the county when the lease ends. The lease will begin on July 1, 2017 and go through April 30, 2019.

### **REQUEST FOR PROPOSAL...WEBSITE DESIGN AND IMPLEMENTATION OF A NEW WEB CONTENT MANAGEMENT SYSTEM.**

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously approve invitation for Website Design and Implementation of a New Web Content Management System. Requests for Proposals are due by 10:30 a.m. in June 26, 2017 via US mail or in person. Commissioner Baker and Ruddock thanked and commended Commissioner Hess for taking the lead and developing the RFP.

### **CONTRACT WITH COUNTY COMMISSIONERS ASSOCIATION OF PENNSYLVANIA (CCAP) FOR CYBER-SECURITY SERVICES**

At the request of Eric Leonard, Information Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement with the County Commissioners Association of Pennsylvania (CCAP) for the provision of special cyber-security services. These services are designed to protect the county from ransomware and other types of cyber threats and are available at a very lost cost because the county is a member of CCAP's Core Technology Program. The normal cost for the services is \$6,791.00 for one-year; however,

the county will receive an approximate savings of 95% through CCAP. The total cost of services will be \$351.00 for one-year.

**COURTHOUSE CLOSED...MONDAY, MAY 29, 2017 MEMORIAL DAY HOLIDAY**  
**WEDNESDAY, JUNE 14, 2017 FLAG DAY HOLIDAY**

Mr. Baker announced that the courthouse will be closed on Monday, May 29, 2017 in observance of the Memorial Day Holiday and also on Wednesday June 14, 2017 in observance of the Flag Day Holiday.

**OTHER BUSINESS**

Commissioner Ruddock announced a Flag Day Service on June 14<sup>th</sup> at noon at the front of the courthouse. It is co-sponsored by the Indiana Elks and the Indiana County. Mr. Ruddock commended the American Legion for the financial support of the Flags put on display with the help of Indiana Borough.

Commissioner Baker reminded everyone Canal Days in Saltsburg is June 2, 3 and 4.  
Commissioner Ruddock announced the Airport Festival is June 10<sup>th</sup> & 11<sup>th</sup> at the Jimmy Stewart Airport.

Robin Maryai, Chief Clerk, reminded candidates that the last day to declare write-in votes or seek a recount from the May 16, 2017 Municipal Primary Election is from May 30<sup>th</sup> to June 2<sup>nd</sup>.

**NEXT REGULAR MEETING...JUNE 28, 2017 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, June 28, 2017 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:16 a.m.

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Sherene Hess, Secretary

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Michael A. Baker, Chairman