

COMMISSIONERS' MEETING MINUTES
MARCH 22, 2017

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:36 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MARCH 8, 2017

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of March 8, 2017 as submitted.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...CHILD ABUSE PREVENTION MONTH

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Ms. Hess and carried unanimously to proclaim the month of April, 2017 as Child Abuse Prevention Month in Indiana County and urge all citizens to work together to help reduce child abuse and neglect and engage in activities that strengthen families and provide a healthy environment for children to learn, grow and thrive in our community.

Jessica Clark from the Care Center was present to accept the proclamation and thanked the Board for their support. She said the Care Center uses the pinwheel as national symbol of child abuse awareness and every child deserves a safe happy childhood. The pinwheel planting ceremony will be March 31st noon on the courthouse front lawn and they will be up for the entire month of April.

PROCLAMATION...KEEP AMERICA'S PROMISE TO OUR RETIRED COAL MINERS AND WIDOWS

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and carried unanimously to urge the United States Congress to pass the Miners Protection Act as soon as possible to provide the full measure of benefits to retired coal miners as they were promised and have earned. America's coal miners have sacrificed much for our nation, with

more than 105,000 killed on the job in the last century and more than 100,000 having died from coal workers' pneumoconiosis or Black Lung.

LETTER OF SUPPORT...PENNSYLVANIA DEPARTMENT OF HEALTH

Mr. Baker announced that a letter of support has been sent to the Pennsylvania Department of Health offering support of a medical marijuana dispensary in Indiana County. Mr. Baker said that he believes that most of the care providers here in Indiana County have expressed their support for this. In light of the opioid crisis we deal with on a daily basis here in the county, this could be a very positive thing not only for the health of the communities it will serve, but it will also bring a few jobs to Indiana County.

Mr. Rahsaan Peak from AgriMed Industries was present and spoke about his companies plans to seek a state permit to cultivate, process and dispense medical marijuana. AgriMed has designated Indiana County on its applications to the state as a site for a satellite dispensary to the company's proposed main dispensary in Allegheny County. He said the company has plans for a growth and processing facility in Greene County with an 80,000 square-foot greenhouse. Mr. Peak said they saw that there was a huge need in this area for a medical cannabis dispensary primarily because Armstrong, Indiana and Cambria counties are three of the top five counties that are most impacted by the opioid crisis. They looked at Indiana County as being central to both Armstrong and Cambria and it could be a great place where we can give the most access to the people who are most impacted by this opioid crisis.

PENNSYLVANIA STATE UNIVERSITY DATA RELEASE AGREEMENT / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Pennsylvania State University Data Release Agreement. This agreement is for the County to provide available child welfare data to Penn State for research and educational purposes for improving the well-being of children, youth and families. A network of faculty from the Network on Child Protection and Wellbeing were specifically hired to perform this research. The process of gathering the research can be approved in accordance with the Child Protective Services Law (23 Pa. C.S. 6342 relating to studies of data in records. The data will be accessed via a secured child welfare data portal and there will be not cost to the County.

PRIVATE PROVIDER AGREEMENTS FY 16-17 / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with IUP Research Institute, Indiana, PA for FY 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

RESOLUTION – RE-CERTIFYING THE REVOLVING LOAN FUND PROGRAM / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to adopt a resolution re-certifying that the Indiana County Revolving Loan Fund is being operated consistent with the existing Economic Development Strategy and is being operated in accordance with the policies and

procedures contained in the administrative plan. It is noted that this is a housekeeping item required by EDA. Our Economic Development Strategy is embodied within the *2040 Transportation and Development Plan for Southwestern Pennsylvania*, which was submitted by SPC and endorsed by EDA.

CONTRACT AWARD – INDIANA COUNTY SUBDIVISION AND LAND DEVELOPMENT ORDINANCE / PLANNING

At the request of Josh Krug, Office of Planning & Development, and on behalf of Indiana County Planning Commission, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to enter into a contract with Environmental Planning & Design, LLC for the completion of the Indiana County Subdivision and Land Development Ordinance including Guidebook. The contract award is \$49,508.00 for professional planning services necessary to complete the project. Funding for the project includes County allocation of Act 13 funds. This award is the result of a Request for Qualifications (RFQ), Request for Proposals (RFP) and extensive consultant selection process overseen by the project Steering Committee and County Planning Staff.

The current Subdivision Ordinance was adopted in November of 1962 and was last amended in 1990. The project will ensure that the new SALDO is:

- 1) In compliance with the Pennsylvania Municipalities Planning Code (MPC)
- 2) Effectively reflecting the community development objectives in the Indiana County Comprehensive Plan which was adopted in 2012 as well as other plans including:
 - a. The Indiana County Comprehensive Recreation, Parks, and OpenSpace Plan
 - b. The Indiana County Open Space, Greenways, and Trails Plan
 - c. The Indiana County Natural Heritage Inventory
 - d. The Indiana County Pedestrian & Bicyclist Transportation Plan
 - e. The Indiana County Housing Plan

The project development will involve extensive outreach to municipalities, stakeholders, and the Indiana County community including plans for eight (8) Summits that are to be held throughout the County. The final product will include both digital and hard copies of the Ordinance as well as an accompanying Manual for ease of use and understanding.

RESOLUTION TO AUTHORIZE THE FILING OF A DCNR COMMUNITY CONSERVATION PARTNERSHIPS PROGRAM (C2P2) GRANT APPLICATION / PLANNING

At the request of Jeff Raykes, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to authorize the filing of an application for grant funds from the Department of Conservation and Natural Resources (DCNR) to be used for future construction phases of the Route 22 Pedestrian/Bicycle Bridge Project in Burrell, Township. The Route 22 Pedestrian/Bicycle Bridge is a \$2.4 million project which involves the extension of the Hoodlebug and Ghost Town Trail systems across Route 22 near the Route 119/Route 22 interchange. Currently the project is in its preliminary engineering phase but once the bridge is constructed it will link together business, educational, and employment centers

along the Route 22 corridor and connect more than 38 miles of trail in Indiana County. The DCNR application is requesting \$200,000 in DCNR funds that will help close a significant portion of the existing budget shortfall and keep the project on schedule. The grant program requires a match of \$200,000 from the County which has been secured by leveraging previously awarded Pennsylvania Department of Transportation, Multimodal Transportation Fund grant moneys. The Planning Office requests authorizing this resolution and the signing of additional materials as specified by the program application.

BIDS...BUTTERMILK FALLS ACCESS PROJECT (032017) / PARKS & TRAILS

At the request of Ed Patterson, Director of Parks & Trails, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the base bid and Alternate 1 (Bridge) received from Vince Building Company in the amount of \$235,000.00. The Alternate 2 (additional steps) is rejected. This project involves the construction of a series of steps and platforms to safely guide people to view the waterfall at Buttermilk Falls Natural Area. The project goals are (1) to improve public access and safety at the site (2) to reduce the county's potential liability for any unsafe pathways leading to the falls, (3) and to safeguard the natural resources of the site. Since the County acquired the site in 1995 there has been a significant increase in visitation to the site. Yearly attendance at the site is now estimated at 18,000 visits per year, a six-fold increase since the county acquired the site in 1995.

Bids received for this project for the Base Bid and Alternate 1 (Bridge):

Vince Building Company	\$235,000
CNC Construction Inc.	\$265,335
Raffle Construction LLC	\$296,000
BCS Construction Inc.	\$432,628

Funding for the project will come from a combination of monies from the Marcellus Shale Legacy Fund, Park Enterprise Fund and Park Legacy Fund.

BIDS...HEMLOCK LAKE SEAL COATING PROJECT (032017) / PARKS & TRAILS

At the request of Ed Patterson, Director of Parks & Trails, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the low bid received from Quaker Sales Corporation in the amount of \$23,850.94. This project involves the seal coating of the entrance roads to Hemlock Lake County Park. The project is part of an on-going effort by the Parks & Trails Department to keep the park roads in good condition to avoid future, more costly road repairs.

Bids received for this project:

Quaker Sales Corporation	\$23,850.94
Russell Standard	\$24,093.73
Midland Asphalt Materials	\$28,564.00

Funding for the project will come from an allocation from the Indiana County Liquid Fuels program.

BIDS...HOODLEBUG TRAIL RESURFACING PROJECT (032017) / PARKS & TRAILS

At the request of Ed Patterson, Director of Parks & Trails, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the bid received Sharp Paving in the amount of \$27,740.00. This project entails asphalt leveling and seal coating of a one mile section of the Hoodlebug Trail between Rose Street and Indian Springs Road. Since the trail was constructed in the year 2000 this section of the trail has never been resurfaced. This section is one of the most heavily used portions of the trail, by both IUP students and county residents.

Bid received for this project:

Sharp Paving	\$27,740
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Funding for the project will come from an allocation from the Marcellus Shale Legacy Fund.

TRACTOR PURCHASE... WALSH EQUIPMENT / PARKS & TRAILS

At the request of Ed Patterson, Director of Parks & Trails, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase of a Massey Ferguson Model 4607M Utility Tractor (4-wheel drive, 70hp) with a front end-loader and rear mount flail mower from Walsh Equipment under the PA State Contract Purchasing Program. This purchase is to replace a 1989 tractor used to maintain the county parks and trails. The cost of the tractor/loader is \$51,628, the flail mower cost is \$16,805. The total purchase price is \$68,433.

The funding for this purchase will come from a \$10,000 allocation from the Marcellus Shale Legacy Fund, with the remaining balance coming from the Park Enterprise Fund under a lease/purchase agreement.

VEHICLE PURCHASE... TRI-STAR MOTORS / PROBATION

At the request of Mike Hodak, Chief Probation Officer, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase under state contract pricing of a 2017 Ford Explorer from Tri-Star Motors, Blairsville, PA in the amount of \$27,028.00. This includes the trade in of a 2007 Chevrolet Trail Blazer in the amount of \$1,200.00.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING... APRIL 12, 2017 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, April 12, 2017 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:08a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman