

COMMISSIONERS' MEETING MINUTES
MARCH 8, 2017

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:35 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...FEBRUARY 15, 2017

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of February 15, 2017 as submitted.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There was an Executive Session held on February 17, 2017 at 10:00 a.m. to discuss legal matters.

PROCLAMATION...WOMEN'S HISTORY MONTH

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and carried unanimously to proclaim March as Women's History Month in Indiana County. Many organizations in Indiana County including the Business Professional Women's Club, the Indiana Armstrong Clarion Central Labor Council, the American Association of University Women, and the League of Women Voters, have contributed to the business and labor climate in our county and region by upholding, valuing, and showcasing the role of American women in business, labor, and political history.

PROCLAMATION...PENNSYLVANIA 811 SAFE DIGGING MONTH

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Ms. Hess and carried unanimously to designate the month of April 2017 as "Pennsylvania 811 Safe Digging Month" to encourage all excavators and homeowners of Indiana County to Dial 8-1-1 or 1-800-242-1776 at least three business days before digging in order to "Know What's Below," avoid injury, protect the environment, and prevent millions of dollars in damages and to remind excavators that three business days' notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.pa811.org.

VEHICLE PURCHASE...TRI-STAR MOTORS / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase under state contract pricing of a 2017 Dodge Journey from Tri-Star Motors, Blairsville, PA in the amount of \$22,470.00. This includes the trade in of a 2009 Dodge Grand Caravan in the amount of \$800.00.

PRIVATE PROVIDER AGREEMENTS FY 16-17 / CYS

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with JusticeWorks YouthCare, Pittsburgh, PA for FY 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Centre County Youth Service Bureau, State College, PA for FY 2016-2017 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

CONSULTANT CONTRACT...L. R. KIMBALL – FEDERAL ENGINEERING, INC. / EMA

At the request of Tom Stutzman, Director of EMA/911, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a consultant contract with L. R. Kimball -Federal Engineering, Inc. not to exceed \$10,000.00. for calendar year 2017. The purpose of the contract is to provide services for management of the 911 project and follow-up with assistance in engineering review of tower site lease agreements.

REQUEST FOR PROPOSAL...HAZARD MITIGATION PLAN / EMA

At the request of Tom Stutzman, Director of EMA/911, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the low bid from MCM Consulting Group in the amount of \$34,995.00 to provide consulting services to complete the County Hazard Mitigation Plan due for completion by March, 2018. Grant funding has been received from PEMA to cover 75% of the cost up to \$37,500.00. Two other bids were received; Michael Baker, Jr., Inc - \$42,100.00 and Tetra Tech, Inc. - \$50,000.00.

CDBG CONTRACT MODIFICATION APPROVALS – INDIANA COUNTY “ON BEHALF OF” BURRELL TOWNSHIP 2013/2014/2015

LuAnn Zak was present from the Office of Planning and Development and on behalf of the Burrell Township Supervisors recommended that the Board of Commissioners approve three separate contract modifications for Burrell Township’s 2013, 2014 and 2015 Community Development Block Grant Programs (CDBG). The modifications are required due to a change of the beneficiaries for each of the contract years.

Originally the 2013 and 2014 CDBG contracts were approved to extend the Highridge Water Authority’s public water service to 16 residences in the Fairfield Heights area of Burrell

Township. The Fairfield Heights area in these two contract years included First and Second Streets, Grove and Spring Avenues.

The 2015 CDBG contract had been approved to extend water service to an additional 26 residences in the Upper Palmerton area that included Palmer Road, Hill Drive, Palmerton Road and a portion of Marshall Heights Road. Initially the Upper Palmerton area project was to be partially funded with PA Department of Environmental Protection (DEP) funds through the Bureau of Abandoned Mines. However, adjustments of the proposed project area for the DEP funds eliminated the ability to extend and service to connect to Upper Palmerton Road. DEP's project would extend public water service to 8 residences in the Palmer Road area. Other funds had to be obtained to extend water service to the other 18 residences.

In 2016 Indiana County on behalf of Burrell Township obtained competitive CDBG funds to assist with extending the Highridge Water Authority's service to Palmerton Road, Hill Drive and a portion of Marshall Heights Road. The project was adjusted to combine the Fairfield Heights and Upper Palmerton Road Area into one project. This includes the construction of a 90,000 gallon water tank to serve all identified residences in the combined project area. The new project scope will assist a total of 35 residences (34 occupied). The CDBG funded project includes First and Second Streets, Grove and Spring Avenues, Hill Drive and Palmerton and Marshall Heights Road. The total estimated construction cost is \$514,000.00.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the 2013 CDBG contract revising the beneficiaries from 16 residences along First and Second Streets and Spring and Grove Avenues to a total of 35 residences to also include Hill Drive, Palmerton and Marshall Heights Roads. No change to contract dollar amounts.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the 2014 CDBG contract revising the beneficiaries from 16 residences along First and Second Streets and Spring and Grove Avenues to a total of 35 residences to also include Hill Drive, Palmerton and Marshall Heights Roads. No change to contract dollar amounts.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the 2015 CDBG contact revising the number of beneficiaries from 26 residences to a total of 35 residences. The modification eliminates the Palmer Road residences (8) from the CDBG funded project. These residences will be extended water from the DEP funded project. The 2015 CDBG modification will address extending water to First and Second Streets, Grove and Spring Avenues, Hill Drive, Palmerton and Marshall Heights Road. No change to contract dollar amounts.

The revised project area meets the CDBG low-moderate income criteria at 62%. The required public hearing was conducted on February 28, 2017, for the proposed modifications and no adverse comments were received. All required citizen participation requirements have been met for the contract modification. Upon receipt of approval the required paperwork will be submitted to DCED. It is noted that the approval includes for Commissioner Baker to sign all necessary documents for the submission of the modification to DCED for final approval.

SERVER UPGRADE...KOFI FILE TECHNOLOGIES, INC. / REGISTER & RECORDER

At the request of Eric Leonard, Director of Information Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the server upgrade purchase from Kofile Technologies, Inc. in the amount of \$11,243.52 for the Register of Wills, Recorder of Deeds and Clerk of Orphans Court. The cost for the server will be paid from the Register & Recorder's Records Improvement Fund.

AGREEMENT...ELOOP LLC / INFORMATION SERVICES

At the request of Eric Leonard, Director of Information Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with ELoop, LLC to provide disposal services of electronic at the Indiana County Solid Waste Authority located in Homer City, PA. ELoop will charge .25 a pound for printers and .35 a pound for monitors. PC's, laptops, servers will be picked up at no charge as long as the hard drives are removed prior to pick up.

PANEL SYSTEM UPGRADE...P2 CONTROLS PINNACLE INTEGRATED SYSTEMS / JAIL

At the request of Sam Buzzinotti, Warden, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Panel System Upgrade from Pinnacle Integrated Systems in the amount of \$108,551.52. Mr. Buzzinotti said the central control system installed about 2007 when the jail was built has become outdated and stopped working earlier this year for about 5 days. The jail staff used keys to manually lock and unlock doors and operate other functions while the control system was not operational. Commissioner Ruddock commended Commissioner Baker in negotiating a 1% reduction on the new control panel. Two grants in the amount of \$15,000.00 each from the Pennsylvania County Risk Pool and the Pennsylvania Counties Workers Compensation Trust through the County Commissioners Association of Pennsylvania. The remaining \$78,551.52 will be paid from the County's Contingency Funds.

PCORP LOSS PREVENTION GRANT PROGRAM 2016-2017

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the 2016-2017 PCoRP Loss Prevention Grant Program in the amount of \$15,000.00. The purpose of the PCoRP Loss Prevention Grant Program is to provide the members the opportunity to fund loss prevention projects for their county or county related entity. The Loss Prevention Grant Program is designed to support your safety committee and administration to offset the costs of enhancing your safety, maintenance and risk management programs. The \$15,000.00 will be applied towards the cost of the panel system upgrade at the jail.

PCOMP SAFETY IMPROVEMENT PROGRAM GRANT 2017

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the 2017 PComp Safety Improvement Program Grant in the amount of \$15,000.00. The PComp Safety Program Grant provides PComp members with financial support to fund loss prevention projects resulting in the reduction of workplace accident frequency and severity. The PComp Safety Improvement Grants are intended to support safety committees and administration by awarding grants to offset the costs of improving the safety to protect employees on the job, assist

workers' compensation efforts in reducing accident frequency and severity, helping to enhance safety, wellness, and risk management. The \$15,000.00 will be applied towards the cost of the panel system upgrade at the jail.

BOARD APPOINTMENT...LOCAL EMERGENCY PLANNING COMMITTEE

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the appointment of Roger George to the Farmland Preservation Board; term to expire December 31, 2020.

BOARD APPOINTMENT...LOCAL EMERGENCY PLANNING COMMITTEE

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the appointment of Mark Bertig representing Media to the Local Emergency Planning Committee; term to expire February, 2019.

BOARD APPOINTMENTS...PLANNING COMMISSION

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the appointments of the following to the Planning Commission:

<u>NAME</u>	<u>TERM EXPIRES</u>
Joseph Trimarchi	January, 2018
Dr. Jerry L. Pickering	January, 2019
Jeffrey L. Cable	January, 2020

BOARD APPOINTMENT...REDEVELOPMENT AUTHORITY

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the appointment of Norman Boring to the Redevelopment Authority; term to expire January, 2018.

RESOLUTION...SOLICITOR BOARD OF ELECTIONS

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the following resolution appointing James D. Carmella, Esq. as solicitor for the Indiana County Board of Elections for 2017.

RESOLUTION

WHEREAS, Michael T. Clark, Solicitor for Indiana County, is a candidate for Judge of the Court of Common Pleas for the May 16, 2017 Municipal Primary;

THEREFORE, the Indiana County Commissioners appoint James D. Carmella, Esq to serve as solicitor for the Indiana County Board of Elections for the May 16, 2017 Municipal Primary and the November 7, 2017 Municipal Elections.

Dated this 8th day of March, 2017.

INDIANA COUNTY BOARD OF COMMISSIONERS

Michael A. Baker, Chairman

ATTEST:

Rodney D. Ruddock, Commissioner

Robin Maryai, Chief Clerk

Sherene Hess, Commissioner

LEGAL SERVICES...JONES PASSODELIS

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the use of legal services with Jones Passodelis to assist the County on a complaint filed on February 9th by Lewis James Fogle. The firm has agreed to charge the county the same hourly rates in place through the insurance risk pool.

OTHER BUSINESS

Commissioner Hess reminded those present that the 13th Annual Health Care Worker Recognition Breakfast will be on May 2, 2017. Nominees are due by March 22, 2017 to Mary Salony at Tri-County WIB.

NEXT REGULAR MEETING...MARCH 22, 2017 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, March 22, 2017 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:06 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman