

COMMISSIONERS' MEETING MINUTES
NOVEMBER 30, 2016

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 p.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...NOVEMBER 16, 2016

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of November 16, 2016 as submitted.

PUBLIC COMMENT

Eric Barker was present and made comment regarding Indiana Area School District's building project.

EXECUTIVE SESSIONS

There were no Executive Sessions.

ANNOUNCEMENT...PASSPORT PHOTOS

Patricia Streams Warman, Register & Recorder, was present and announced that the Register & Recorder's Office now takes passport photos at the cost of \$10.00 per photo and no cost for veterans.

RESOLUTION...ABOLISH THE OFFICE OF JURY COMMISSIONER

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the following resolution abolishing the Office of Jury Commissioner:

RESOLUTION

AND NOW this 30th day of November, 2016, at a regular meeting of the Indiana County Commissioners, and in accordance with 16 PA.C.S.A. 401(f), the Indiana County Commissioners having reviewed the procedures in effect in Indiana County to ensure that the lists of potential jurors are a representative cross section of the community, it is hereby RESOLVED that the Indiana County Office of Jury Commissioner is hereby abolished. The office of Jury Commissioner shall expire at the close of business on December 31, 2017, said date being the completion of the current jury commissioners' terms of office.

Michael A. Baker, Chairman

ATTEST:

Rodney D. Ruddock, Commissioner

Robin Maryai, Chief Clerk

Sherene Hess, Commissioner

The Court Administrators Office will be taking over the duties of the Jury Commissioners effective January 1, 2018. Mr. Ruddock said the Board met with the sitting Jury Commissioners and because they are not seeking re-election, they support the concept. A letter was received by President Judge, William Martin, indicating his desire to take ownership of the responsibility. Ms. Hess recognized and thanked Louise Hildebrand and Mary Jane Dellafiora for their many years of service as Jury Commissioners.

SOFTWARE LICENSE AGREEMENT...PICTOMETRY INTERNATIONAL CORP. / TAX CLAIM

At the request of Frank Sisko, Chief Assessor, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the extension of the software license agreement with Pictometry International Corp. in the amount of \$3,037.00. The term is for one year from the date of the contract. The agreement provides for licensing for Tax Assessment to maintain tax maps and the GIS Department. The access is web based and accesses the imagery from the original flight from 2013-2014.

PROFESSIONAL SERVICES AGREEMENT...SCHILLINGER & KEITH / TAX CLAIM

At the request of Frank Sisko, Chief Assessor, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a contract with Schillinger & Keith to do title searches in conjunction with the Tax Claim/ 2017 Judicial Tax Sale in the amount of \$135.00 per parcel. This is a pass-through cost as part of the sale.

PROFESSIONAL SERVICES AGREEMENT...INDIANA TITLE ABSTRACT CORP / TAX CLAIM

At the request of Frank Sisko, Chief Assessor, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a contract with Indiana Title Abstract Corp. to do title searches in conjunction with the Tax Claim/ Judicial Tax Sale in the amount of \$100.00 per parcel and up to \$200.00 for coal titles. This is a pass-through cost as part of the sale.

RESOLUTION RE-CERTIFYING THE INDIANA COUNTY REVOLVING LOAN FUND (RLF) PROGRAM / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to support, endorse and adopt a

resolution for the updated RLF Administrative Plan. The Indiana County Board of Commissioners adopted the Revolving Loan Fund Administrative Plan in August, 1990 and then approved updates in 2009 which set forth the priorities for the RLF that were consistent with the County's Economic Development Strategy during those times. Since then, the economic and business climate in Indiana County has evolved and the RLF Plan has been modified once again to be better aligned with the County's Economic Development Strategy and the regional Economic Development Strategy for Southwestern Pennsylvania. Our Economic Development Strategy is embodied within the 2040 Transportation and Development Plan for Southwestern Pennsylvania, which was submitted by SPC and endorsed by EDA.

BOARD APPOINTMENT...CONSERVATION DISTRICT BOARD

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the appointment of Jason w. McGinnis (Farmer Representative) to the Indiana County Conservation District Board; terms to expire January 1, 2021.

BOARD APPOINTMENT...INDIANA COUNTY CONSERVATION DISTRICT

A motion was made by Ms. Hess, seconded by Mr. Baker and unanimously carried to appoint Rodney D. Ruddock as the Commissioner Representative to the Indiana County Conservation District Board; term to expire January 1, 2018.

BOARD APPOINTMENT...PARKS & TRAILS COMMISSION

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to appoint John Swauger as a member of the Parks & Trails Commission; term to expire August, 2021.

2017 GENERAL FUND BUDGET

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the following tentative 2017 General Fund Budget:

Opening Balance.....	\$3,146,537
Total Revenues.....	\$37,075,862
Total Expenditures.....	\$40,222,399

The real estate tax will remain the same. This will allow a real-estate tax rate of 4.445 mills. 1.0 mill of 4.445 are applied to debt service with the remaining millage of 3.445 to general operating fund. The per-capita tax rate will remain at \$5.00.

2017 CAPITAL FUND BUDGET

Mr. Ruddock made the motion, seconded by Ms. Hess and unanimously carried to approve the tentative Capital Fund Budget as follows:

Opening Balance.....	\$198,500
Total Revenue.....	\$18,000
Capital Fund Expenditures.....	\$216,500

2017 LIQUID FUELS BUDGET

Mr. Ruddock made the motion, seconded by Ms. Hess and unanimously carried to approve the tentative Liquid Fuels Budget as follows:

Opening Balance.....	\$377,389
Total Revenue.....	\$392,047
Liquid Fuels Expenditures.....	\$769,436

Mr. Baker thanked Commissioner Ruddock & Hess, Robin Maryai, Lisa Gregersen, and Melissa Miller for all of their hard work putting this budget together. He also thanked the elected officials and department heads who know of the spending constraints the county is under for 2017.

Mr. Ruddock echoed Mr. Baker’s comments especially to Lisa Gregersen, Financial Supervisor, who began employment in September. Mr. Ruddock also commented about the Capital and Liquid Fuels budgets and how important they are especially with the many projects on the plate.

Commissioner Hess said her first year has been extraordinary. County government covers much territory and the resources are shrinking and the needs are growing. She also thanked the staff and the departments.

OTHER BUSINESS

Mr. Ruddock announced that the Borough of Blairsville will receive federal emergency funding from Congressman Shuster’s Office for the Sulfur Culvert Rehabilitation Program in the amount of \$1,000,000.00. A lot of work needs to be done to get this project elevated to provide a safe environment for the people who live and get service in that area. Mr. Ruddock said that Colonial John Lloyd from the Army Corps of Engineers was instrumental in getting this project funded.

Mr. Baker thanked Sarah Ross, Children & Youth Services and Tom Stutzman, Emergency Management Agency, for their efforts in putting safety and security measures in place by providing portable radios with encryption technologies for security while the caseworkers are out in the field especially where there is no cell service. These radios will be tied to the emergency radio system and make it possible in the event of an emergency to connect immediately to the 9-1-1 dispatch center.

NEXT REGULAR MEETING...DECEMBER 14, 2016 AT 10:30 A.M.

The next regular scheduled Commissioners’ Public meeting will be held on Wednesday, December 14, 2016 at 10:30 a.m. in the Commissioners’ Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:01 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman