

COMMISSIONERS' MEETING MINUTES
NOVEMBER 16, 2016

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 p.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...OCTOBER 26, 2016

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of October 26, 2016 as submitted.

PUBLIC COMMENT

Ray Wood was present and made comment regarding the Economy and Tax Reassessment. Barb Barker was present and made comment regarding Indiana Area School District.

EXECUTIVE SESSIONS

There was an Executive Session held on November 1, 2016 at 10:00 a.m. to discuss legal matters and on November 2, 2016 at 2:25 p.m. to discuss a personnel matter.

PROCLAMATION - VOLUNTEER OF THE YEAR...BOB LANKARD

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and unanimously carried to acknowledge and congratulate Bob Lankard for his award of Volunteer of the Year and for the difference he has made in Indiana County. Bob has been committed to his volunteer service work for over 50 years and exemplifies the true spirit of volunteering.

PROCLAMATION - VOLUNTEER OF THE YEAR...TOM MILLER

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Ms. Hess and unanimously carried to acknowledge and congratulate Tom Miller for his award of Volunteer of the Year and for the difference he has made in Indiana County. Tom has been committed to his volunteer service since 2004 and exemplifies the true spirit of volunteering.

PROCLAMATION...HONORING OUR INDIANA COUNTY VETERANS

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Ms. Hess and unanimously carried to proclaim Saturday, December 10, 2016, as Honoring Our Indiana County Veterans Day and asked Indiana County residents to support this effort. Sandy Dill was present to accept the proclamation and said the goal is to place a fresh evergreen wreath at the entrance of each Indiana County cemetery to honor our Indiana County Veterans who sacrificed so much.

Ms. Dill said that a ceremonial wreath will be laid at the Indiana County Courthouse Veteran's Wall and Churches throughout Indiana County are encouraged to ring their church bells at noon on December 10th.

OFFICE OF JURY COMMISSIONER

Commissioner Baker announced that it is the intention of the Board at its regular meeting on November 30, 2016 to consider a resolution to eliminate the elected office of Jury Commissioner in Indiana County effective at the end of business on December 31, 2017, in accordance with Title 16 Section 401(f) of the PA Consolidated Statutes. Both of the sitting Jury Commissioners have indicated that they will not be seeking an additional term of office in 2017. It is the intention of the county to transition the duties of the Jury Commissioners to the Court Administrator's Office effective January 1, 2018. Commissioner Baker said the Board is providing this notice as a courtesy to Indiana County residents and to invite those with concerns or comments to address them to the board.

RESOLUTION...AMENDMENT TO THE ARTICLES OF INCORPORATION OF THE INDIANA COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY / IDA

At the request of Jim Carmella, Solicitor for the Industrial Development Authority, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an Amendment to the Articles of Incorporation of the Indiana County Industrial Development Authority extending the term of existence of the Indiana County Industrial Development Authority to September 1, 2066. The Statute permits the IDA to have a life of up to 50 years as renewed or increased by the County.

RESOLUTION...RESIDENTIAL REVIVAL INDIANA PROJECT / IDA

At the request of Jim Carmella, Solicitor for the Industrial Development Authority, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a resolution approving the financing for the Residential Revival Indiana Student Housing Project at Indiana University of Pennsylvania. It is noted that the County has no fiscal investment in the project, but as required by the Federal Tax Equity Fiscal and Responsibility Act, the county must hold a hearing prior to the meeting allowing the public to make any comments regarding the project and there was no public comment.

AGREEMENT...CENTRAL BOOKING PROJECT / DISTRICT ATTORNEY

At the request of Diana Rostis, District Attorney's Office, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a user agreement between the Pennsylvania Chiefs of Police Association (PCPA) and the County of Indiana. PCPA agrees to provide the Electronic Fingerprint and Digital Photo imaging equipment for the Central Booking Project located at the County Jail. Indiana County agrees to assume responsibility for said equipment and also agrees to make the equipment available to other jurisdictions for central booking purposes.

MEMORANDUM OF UNDERSTANDING...CORNELL ABRAXAS GROUP, INC. / JAIL

At the request of Sam Buzzinotti, Warden, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Memorandum of Understanding between the

County of Indiana with Cornell Abraxas Group, Inc. which provides housing for both male and female youthful offenders through June 30, 2018 at the rate of \$289.89 per day.

VEHICLE PURCHASE...TRI-STAR MOTORS / JAIL

At the request of Sam Buzzinotti, Warden, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase under state contract pricing of a 2016 Ford F-250 from Tri-Star Motors, Blairsville, PA in the amount of \$26,658.00. This includes the trade-in of a 2002 Dodge Dakota.

VEHICLE PURCHASE...TRI-STAR MOTORS / CHILDREN & YOUTH SERVICES

At the request of Sarah Ross, Children & Youth Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase under state contract pricing of a 2016 Dodge Journey AWD from Tri-Star Motors, Blairsville, PA in the amount of \$24,449.00. This includes the trade-in of a 2008 Ford Fusion.

PRIVATE PROVIDER AGREEMENTS FY 15-16 / CHILDREN & YOUTH SERVICES

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Pressley Ridge, Pittsburgh, PA for FY 15-16 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Westmoreland County Regional Youth Services Center (Detention), Greensburg, PA for FY 15-16 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Westmoreland County Regional Youth Service Center (Shelter), Greensburg, PA for FY 15-16 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

PRIVATE PROVIDER AGREEMENTS FY 16-17 / CHILDREN & YOUTH SERVICES

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Terry O'Hara Ph. D., Pittsburgh, PA, for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Alice Paul House, Indiana, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with

Family Care for Children & Youth, Inc., Milton, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Westmoreland County Regional Youth Services Center (Detention), Greensburg, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Westmoreland County Regional Youth Services Center (Shelter), Greensburg, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

LEASE...McNAUGHTON BROS., INC. / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to renew the lease agreement with McNaughton Bros., Inc., in the amount of \$1,500.00 per month. This storage facility houses equipment for EMA, Sheriff and Coroner.

AGREEMENT...ESSENTIAL MANAGEMENT SOLUTIONS, LLC / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with Essential Management Solutions for monitoring and reporting of various telephone systems and the call loading coming in the 9-1-1 Center on various telco trunk lines and at cellular tower sites. This renewal period is from November 1, 2016 to October 21, 2017 at the rate of \$1,542.00 per month.

9-1-1 FUND STATEWIDE INTERCONNECTIVITY FUNDING GRANT AGREEMENT / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the 9-1-1 Fund Statewide Interconnectivity Funding Grant Agreement in the amount of \$13,552.50. These funds are provided as part of a regional application for recoup of county costs to support the ongoing maintenance of the ESINet within Region 13. The contract period is from August 1, 2016 through October 30, 2017. These funds will cover payment of the monthly costs for DQE fiber and a portion of our Salsgiver fiber that transports the ESINet throughout Indiana County.

HAZARDOUS MATERIALS RESPONSE FUND GRANT CONTRACT / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Hazardous Materials Response Fund Grant in the amount of \$13,299.00 for partial reimbursement of the insurance costs for Team 900 for FY 16-17.

GRANT OFFER – NON-PRIMARY ENTITLEMENT FUNDS / AIRPORT

At the request of Ron Anderson, Indiana County Airport Authority, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to accept a grant offer from the PA Bureau of Aviation for the 2016 non-primary entitlement funds for the Airport. The motion also allows approval for Commissioner Baker be authorized to execute all documents related to this grant offer. These Federal funds in the amount of \$150,000.00 will be combined with the State share of \$8,333.00 for future Airport improvements. A local share of \$8,333.00 will be provided by the Airport Authority.

RESOLUTION...2016 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT APPLICATIONS/ PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to adopt a resolution authorizing the filing of the 2016 Community Development Block Grant Entitlement application to the Pennsylvania Department of Community and Economic Development by the deadline date of November 18, 2016. The motion also allows Commissioner Baker to sign all necessary forms to complete the application process. The application submission includes Indiana County's CDBG Entitlement and the three entitlement communities of Indiana Borough, and the Townships of Burrell and Center. The total application amount is \$595,512.00.

CONTRACT AGREEMENT – 2016 PHARE GRANT AGREEMENT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve entering into a grant agreement with the Pennsylvania Housing Finance Agency for \$50,000.00 of 2016 Pennsylvania Housing Affordability and Rehabilitation Enhancement Funds (PHARE). The funds will be utilized for the 55+ Housing Efficiency Pilot Program (+55 HEPP). The program will assist income eligible homeowners over the age of 55 with replacing inoperable furnaces with high efficiency furnaces. An assessment of the house's building envelope will be conducted and related energy saving improvements can be undertaken to reduce heating costs. The total project budget is \$80,000.00 with \$20,000.00 allocated from the Indiana County Act 137 Housing Trust Funds, \$10,000.00 of in-kind services and \$50,000.00 of PHARE funds.

CONTRACT...MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP) HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a revised contract between IndiGO and the County of Indiana for the Medical Assistance Transportation Program beginning December 1, 2016 through June 30, 2017. This contract was revised because of federal and state mandates for governments under the Medical Assistance Transportation Program. The total projected costs for this program is \$1,378,270.00.

COURTHOUSE CLOSED...THURSDAY and FRIDAY, NOVEMBER 24 & 25, 2016 THANKSGIVING DAY

Commissioner Baker announced that the Courthouse will be closed on November 24 and 25, 2016 in observance of the Thanksgiving Day Holiday.

OTHER BUSINESS

Commissioner Hess commented that the board was pleased at how excellently the local election proceeded. The elections team conducted an event that saw record turnout and proceeded smoothly. Preparations started early, were comprehensive and reflected our commitment to a fair and secure election. The board commended the courthouse professionals, poll workers, legal team, parties and the candidates. Everyone was quite involved and quite committed and demonstrated enormous levels commitment to our community.

Commissioner Ruddock thanked all of the organizations that held Veterans Day Events in the County.

Commissioner Hess announced the It's a Wonderful Life Parade will be held on the evening Friday, November 18, 2016. Many of the light displays from the Festival of Lights will now be displayed downtown because of the efforts of Downtown Indiana.

NEXT REGULAR MEETING...NOVEMBER 30, 2016 AT 10:30 A.M. (NOTE CHANGE)

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, November 30, 2016 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:16 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman