

COMMISSIONERS' MEETING MINUTES
AUGUST 24, 2016

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:33 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Nick Carruso.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JULY 27, 2016

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of July 27, 2016 as submitted.

PUBLIC COMMENT

Tammy Curry, Randy Rudge, Samuel Serian, Donna Davis, Michele Rapach, Trina Flamm, Sheri Cunkelman, Rich Wilhelm, Charles Johnson, Robert Sweede and Tom Short made comments regarding tax reassessment, the Jimmy Stewart Airport and economic development.

EXECUTIVE SESSIONS

There were Executive Sessions held on the following days to discuss legal and personnel matters:

August 2, 2016 at 10:15 a.m.
August 15, 2016 at 3:00 p.m.
August 22, 2016 at 9:00 a.m.

GRANT APPLICATION...RIGHTS AND SERVICES ACT (RASA) FY 17-18 /
DISTRICT ATTORNEY

At the request of Linda Callihan, District Attorney's Office, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a grant application to the Pennsylvania Commission on Crime and Delinquency for FY 2017 and 2018 in the amount of \$132,363.00 for the Victim Notification Program. The grant covers the costs associated for one and two-thirds employees in addition to training and supplies for the program. The Victim/Witness staff provides services to victims of crime including accompaniment, notification of all court proceedings and court preparation, preparation of victim impact statement, restitution SAVIN notification/registrations and referral to the Aalice Paul House.

VEHICLE PURCHASE...TRI STAR MOTORS / EMERGENCY MANAGEMENT
AGENCY

At the request of Tom Stutzman, Director of Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase

of 2016 Ford Explorer from Tri-Star Motors, Blairsville, PA in the amount of \$27,197.00. It is noted this purchase is under state contract pricing under Costars.

ADULT PROBATION GRANT-IN-AID APPLICATION & AGREEMENT / PROBATION

At the request of Michael Hodak, Chief Probation Officer, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to the Adult Probation Grant-In-Aid Application and Offender Supervision Fund Agreement for FY 2016-2017. The motion also includes the authorization for Mr. Baker sign on behalf of the county. The Grant-in-Aid provides for the improvement of the Adult Probation Services in which the county received for FY 2015-2016 \$108,953.00. The Offender Supervision Fund Agreement are fees assessed and collected by the Probation Department in the amount of \$30.00 per month for each offender under supervision. Fifty percent of the monies collected, as a result of the assessment, are kept by Indiana County and the remaining 50% is forwarded to the Commonwealth which will be returned back to Indiana County pursuant to this agreement. In fiscal year 2015-2016 Indiana County received from the Commonwealth \$138,629.78 for offender supervision fees.

COMPUTER SOFTWARE PURCHASE...CASELOAD PRO / PROBATION

At the request of Michael Hodak, Chief Probation Officer, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase of a computer software system and maintenance agreement from Caseload PRO at the cost of \$17,245.00. This program will provide the Probation Department caseload tracking of offenders whose cases originate from the Indiana County Common Pleas Court and the Indiana County Magisterial District Courts. This software will replace a system which has been in use for over 20 years and is no longer under warranty and in need of upgrade.

CONSULTANT CONTRACT...DIANN OVERMAN / HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a consultant contract with Diann Overman beginning July 1, 2016 through December 31, 2016 at the rate of \$20.00 per hour to provide services in conjunction with the Veteran Outreach Program. This is a six-month contract in the amount of \$9,575.00.

MEDICAL ASSISTANCE TRANSPORTATION PROGRAM PARTICIPATION GRANT AGREEMENT & ASSURANCE COMPLIANCE / HUMAN SERVICES

At the request of Lisa Spencer, Director of the Department of Human Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the Medical Assistance Transportation Program (MAPT) Agreement and tentative allocation for FY 2016-2017 in the amount of \$1,279,280.00. By signing the agreement, Indiana County agrees to administer all funds in accordance with the MAPT instructions and requirements.

PRIVATE PROVIDER CONTRACTS FY 15-16 / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Cornell Abraxas Group, Inc., Pittsburgh, PA for FY 15-16 to provide placement services to Children & Youth Services and Juvenile Probation on an as needed basis.

PRIVATE PROVIDER CONTRACTS FY 16-17 / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Alternative Living Solutions, Latrobe, PA for FY 16-17 to provide placement services to Children & Youth Services and Juvenile Probation on an as needed basis.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Pathways Adolescent Center, Oil City, PA for FY 16-17 to provide placement services to Children & Youth Services and Juvenile Probation on an as needed basis.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Adelphoi Education Services, Latrobe, PA for FY 16-17 to provide non-placement services to Children & Youth Services and Juvenile Probation on an as needed basis.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Dr. John Carosso, Psy.D. & associates, Murrysville, PA for FY 16-17 to provide non-placement services to Children & Youth Services and Juvenile Probation on an as needed basis.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with The Center for Hearing and Deaf Services, Inc., Pittsburgh, PA for FY 16-17 to provide non-placement services to Children & Youth Services and Juvenile Probation on an as needed basis.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Justice Works YouthCare, Pittsburgh, PA for FY 16-17 to provide non-placement services to Children & Youth Services and Juvenile Probation on an as needed basis.

CONTRACT AWARD – PROFESSIONAL SERVICES – KEYSTONE COMMUNITIES GRANT / PLANNING

At the request of Teresa Bachy, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve entering into a professional services contract with Zelenkofsky & Axelrod, LLC in the amount of \$3,000.00. The contract is for a State compliance audit for the Keystone Communities Grant Program. The Office of Planning & Development received \$300,000.00 that was used for housing modifications for permanently disabled residents of Indiana County. The funding for this required project audit will be provided through the Keystone Communities program and ACT 137 Affordable Housing funds.

IRLF LOAN – INDIANA COUNTY DEVELOPMENT CORPORATION – EXTEND MATURITY DATE / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to Commissioners approve a 12-month extension of the maturity date for the \$150,000.00 Infrastructure Revolving Loan Fund (IRLF) loan to the Indiana County Development Corporation (ICDC). The ICDC utilized the IRLF loan

for eligible project costs at two priority economic development initiatives, specifically at the Windy Ridge Business & Technology Park (White Township) and the 119 Business Park / Joseph Land Development (Center Township) to leverage funding through the Redevelopment Assistance Capital Program (RACP) and the U.S. Department of Housing & Urban Development (HUD). The IRLF was established in 2002 with funding secured by Senator Don White through the Pennsylvania Department of Community and Economic Development. The IRLF program was specifically created to finance the up-front engineering and design services necessary for infrastructure projects and community facilities. The \$150,000.00 loan to the ICDC will provide interim financing for the engineering, design and permitting required to successfully deliver these projects. No other terms of the IRLF loan will be modified.

AGREEMENT...2016 – 2018 UNIFIED PLANNING WORK PROGRAM / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to enter into a contract with the Southwestern Pennsylvania Corporation for the 2016-2018 Unified Planning Work Program. The total amount of the contract is \$28,850.00 which is to be used for administration and support of transportation planning within Indiana County. The contract requires that \$7,212.00 or 20% of equivalent staff time be provided as match towards the contract. The contract period is retroactive to July 1, 2016, and runs through June 30, 2018.

RACP GRANT APPLICATION SUBMISSION...CENTRAL ALLEGHENY CHALLENGER LEARNING CENTER PROJECT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, and on behalf of the proposed Central Allegheny Challenger Learning Center project, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to authorize submission of a full grant application to the Commonwealth of Pennsylvania, Redevelopment Assistance Capital Program (RACP) in the amount of up to \$3,365,000 for costs associated with the development of a 16,000 square foot, NASA affiliated facility. It is noted that the motion also allows Commissioner Baker and/or any appropriate officials, as necessary, be granted authorization to execute any such documents or take such actions required to execute the Redevelopment Assistance Capital Grant contract and to implement same. It is also noted that the joint Cooperation Agreement between the Central Allegheny Challenger Learning Center (CACLC) and the ARIN IU#28, the proposed site for the facility and the Indiana County Commissioners is administering the grant through the Office of Planning & Development.

The purpose of the Challenger Learning Center is to provide a regional science learning facility for students K-12, with a focus on middle school students, hands on, experimental activities that will relate their traditional classroom work efforts to simulate real world applications in science and math. The Challenger Learning Center has two primary goals: 1) to increase the number of courses in STEM (Science, Technology, Engineering, and Mathematics) that students will take during their secondary and post-secondary educations; and 2) to provide students entering the workforce the necessary skill sets to pursue successful STEM-related careers.

COURTHOUSE CLOSED...MONDAY, SEPTEMBER 5, 2016 LABOR DAY HOLIDAY

Commissioner Baker announced that the courthouse will be closed on Monday, September 5, 2016 in observance of the Labor Day Holiday.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...SEPTEMBER 14, 2016 AT 10:30 A.M.

The next regular scheduled Commissioners' Public Meeting will be held on Wednesday, September 14, 2016 at 10:30 a.m.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 12:25 p.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman