

COMMISSIONERS' MEETING MINUTES
JULY 27, 2016

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Courtroom #1.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Josh Widdowson and Rachel Jones.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JULY 13, 2016

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the minutes of July 13, 2016 as submitted.

PUBLIC COMMENT

Tammy Curry, Denice George, Tony Greenawalt, Jan Arford, Michele Rapach, Debra Miller, Rebecca Jones, Gwen Cerra, Pearlina Donahey, Robert Sweed, Joan Bowser, Rich Wilhelm, Jan Starry, Trina Flamm and Vern Blystone made comments regarding tax reassessment, a tax appeal board member, the Jimmy Stewart Airport and economic development.

EXECUTIVE SESSIONS

There were no Executive Sessions.

LAND ACQUISITION...PINE RIDGE PARK / PARKS & TRAILS

At the request of Ed Patterson, Director of Indiana County Parks & Trails, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the acquisition of 26 acres owned by the Martin Bearer Estate at the cost of \$35,000.00. This parcel is being acquired to satisfy the conversion requirements of the Sunoco pipeline that will be constructed through the park. Pipeline construction is expected to begin later this year. The parcel is located immediately adjacent to the southeast boundary of the park, near Pine Lodge.

Because Pine Ridge Park was acquired with Land & Water Conservation Funds it is stipulated that a conversion of the property for non-park use must be replaced with land of comparable value and character. The conversion requirement is mandated by state and federal law as administered by the PA Department of Conservation & Natural Resources and the National Park Service, who provided funding to acquire the park in 1966.

LAND ACQUISITION...GHOST TOWN TRAIL / PARKS & TRAILS

At the request of Ed Patterson, Director of Indiana County Parks & Trails, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the acquisition of 4.31 acres owned by the Martin Bearer Estate at the cost of \$3,300.00. This parcel is located adjacent to the Ghost Town Trail between Heshbon and the former town of Claghorn in Brush Valley

Township. The property is primarily a floodplain, wetlands area and is being acquired for wildlife and conservation purposes.

It is noted that funding for both of the land acquisitions is being provided with settlement monies received from Sunoco Logistics for the pipeline easement through Pine Ridge Park. It is also noted that Frank Sisko, Chief Assessor, confirmed that the \$35,000.00 as provided by an appraisal provided by Hayden Appraisal Services represents an acceptable fair market value of the property.

CHILD ACCOUNTING & PROFILE SYSTEM (CAPS) / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a Child Accounting & Profile System (CAPS) Agreement at the cost of \$31,706.40 paid through the Information & Technology Grant. This application service provider agreement provides CYS with 24-hour system access for up to 50 authorized users. It also provides secure Client Data, backup and/or recovery of Client Data on a daily and weekly basis, and telephone support.

CWIS DATA SHARING AGREEMENT (December 27, 2016 to September 30, 2017) / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Child Welfare Information Solution (CWIS) Data Sharing Agreement for the time period of December 27, 2016 through September 30, 2017. CWIS is a mandated system through the Pennsylvania Department of Public Welfare that discloses and exchanges certain information to all sixty-seven County Children & Youth Agencies. This Data Sharing Agreement will ensure that all users and systems will be protected and maintained in accordance with all Commonwealth of Pennsylvania Information Technology policies and procedures.

CWIS DATA SHARING AGREEMENT (October 1, 2017 to September 30, 2018) / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Child Welfare Information Solution (CWIS) Data Sharing Agreement for the time period of October 1, 2017 through September 30, 2018. CWIS is a mandated system through the Pennsylvania Department of Public Welfare that discloses and exchanges certain information to all sixty-seven County Children & Youth Agencies. This Data Sharing Agreement will ensure that all users and systems will be protected and maintained in accordance with all Commonwealth of Pennsylvania Information Technology policies and procedures.

CYS ENGAGEMENTS WITH ZELENKOFKSKE AXELROD, LLC / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement with Zelenkofske Axelrod, LLC to provide sub-recipient monitoring for JusticeWorks YouthCare for the Independent Living Program under Title 2 U.S. Code of Federal Regulation (CFR) Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (“Uniform Guidance”) at the rate of \$3,000.00.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement with Zelenkofske Axelrod, LLC to provide sub-recipient monitoring for LifeSpan Family Services for

foster care services under Title 2 U.S. Code of Federal Regulation (CFR) Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (“Uniform Guidance”) at the rate of \$3,000.00.

PRIVATE PROVIDER AGREEMENTS FY 15-16 / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Bethany Christian Services of Western PA, Wexford, PA for FY 15-16 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with The Children’s Aid Home Programs of Somerset County, Inc., Somerset, PA for FY 15-16 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with The Christian Home of Johnstown, Johnstown, PA for FY 15-16 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with George Junior Republic in Pennsylvania, Grove City, PA for FY 15-16 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

CONTRACT...HANDYMAN FOR HIRE, INC. / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a contract for FY 16-17 with Handy Man for Hire for general maintenance at the rate of \$40.00 per hour and plumbing services & electrical services at the rate of \$45.00 per month. It is noted that this contract for maintenance services is contracted because the state will reimburse the county for 80% of the costs. The state will not reimburse the county for the cost of in-house personnel.

SOLICITOR CONTRACT...ROBERT MANZI, JR. / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement with Robert Manzi, Jr. for FY 16-17. He is assigned as Indiana County Children & Youth Services Solicitor at a rate of \$4,656.58 per month. She represents the agency in dependency hearings, attends meetings for case reviews, prepares for termination proceedings, appeal hearings and agency concerns or issues.

GUARDIAN AD LITEM...JOELYSSA FERRINGER, ESQUIRE / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement for FY 16-17

with Joelyssa Ferringer for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at a retainer rate of \$2,916.67 per month. She attends team meetings and visits youth in their placement setting.

GUARDIAN AD LITEM...THOMAS KAUFFMAN, ESQUIRE / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement for FY 16-17 with Thomas Kauffman for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$100.00 per hour for. He also represents CYS as a juvenile Defender for all Day Treatment Youth and all Shared Case Responsibility Youth at the rate of \$900 per month.

GUARDIAN AD LITEM...THOMAS RIVOSECHI, ESQUIRE /CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement for FY 16-17 with Thomas Rivoecchi for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$100.00 per hour and \$120.00 per hour as substitute solicitor.

PRIVATE PROVIDER CONTRACTS FY 16-17 / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Croyle-Serbin Therapeutic Associates, PC, Indiana, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Family ACTS, Ford City, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Forensic Counseling Services, Latrobe, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Grand Beginnings Children's Center, Indiana, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Great Expectations Day Care, Blairsville, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Indiana Psychology Associates, Indiana, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Carol A. Patterson, M.ED, Punxsutawney, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Shippenville Project Point of Light, Shippenville, PA for FY 16-17 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

OTHER BUSINESS

Mr. Baker announced that the District Justice Office in Homer City will be relocating to a new office located at 20 West Indiana Street, Suite 1, Homer City, PA.

NEXT REGULAR MEETING...AUGUST 24, 2016 AT 10:30 A.M.

The next regular scheduled Commissioners' Public Meeting will be held on Wednesday, August 24, 2016 at 10:30 a.m. It is noted that the August 10, 2016 meeting is cancelled.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 12:20 p.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman