

## **COMMISSIONERS' MEETING MINUTES**

**April 13, 2016**

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:32 a.m. in the Commissioners' Hearing Room.

### **ROLL CALL**

Chairman Michael A. Baker, present  
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Greg Reinbold and Josh Widdowson.

### **PLEDGE OF ALLEGIANCE**

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

### **APPROVE MINUTES...MARCH 23, 2016**

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of March 23, 2016 as submitted.

### **PUBLIC COMMENT**

Tammy Curry, Robert Sweet, Scott Overdorff, Jan Starry and Stan Buggey were present and made public comment regarding the Bike Trail in Indiana Borough, Tax Reassessment, jobs and Liquid Fuels.

### **EXECUTIVE SESSIONS**

There was an Executive Session held on March 12, 2016 at 10:05 a.m. to discuss Legal matters

### **PROCLAMATION...FAIR HOUSING MONTH**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Mr. Ruddock and unanimously carried to declare April as Fair Housing month in Indiana County. The declaration is to bring to the attention of the residents of Indiana County that it is their right to live where they want without prejudice and discrimination. It is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) to discriminate in the sale, rental, leasing and financing of housing, or land to be used for the construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status (families with children), or handicap (disability), and, the Pennsylvania Human Relations Act adds the additional protected classes of age and ancestry.

### **BUDGET REVISION #1 – HOME PROGRAM 2012 CONTRACT / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ruddock, seconded by Ms. Hess and unanimously carried to approve Budget Revision #1 for the 2012 HOME Program contract for the Indiana County Housing Accessibility/Modification Program. The motion also includes approval for Commissioner Baker to sign all necessary forms. The budget revision requests reducing the project delivery line item by \$13,000.00 from \$40,000.00 to \$27,000.00 and increasing the rehabilitation costs line item by the same amount from \$430,000.00 to \$443,000.00. The reason for the request is that actual project delivery costs are less than anticipated than at the time of the application. The increase in the rehabilitation line

will allow one additional case to be completed. If approved, the required paperwork will be completed and submitted to the Pennsylvania Department of Community & Economic Development for final approval.

**RESOLUTION - INDIANA COMMUNITY UNIVERSITY DISTRICT MASTER PLAN ADOPTION / PLANNING**

At the request of Jeff Raykes, on behalf of the Indiana County Planning Commission, a motion was made by Mr. Baker, seconded by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a resolution to recognize the Indiana Community University District Master Plan as an official policy guide and complement to the Indiana County Comprehensive Plan adopted in 2012. The Master Plan is a product of a highly-focused, multi-year effort led by project consultant SmithGroupJJR and facilitated by the Office of Planning & Development. The project brought together residents, developers, businesses, students, and appointed and elected officials from Indiana Borough, White Township, Indiana University of Pennsylvania (IUP), and Indiana County in a series of highly-interactive public design workshops held at the KCAC that focused on “rethinking” the areas around the IUP campus. The product is a 51-page highly graphic planning document which contains a detailed analysis of the district, an inventory of big-ideas developed in the workshops, and a prioritized implementation strategy. The Master Plan and resolution are supported by approved letters from the elected bodies of each of the municipal project partners and IUP.

**RESOLUTION –RACP AMENDMENT – WINDY RIDGE BUSINESS & TECHNOLOGY PARK / PLANNING**

At the request of Jerry Richardson, Office of Planning & Development, and on behalf of the Indiana County Development Corporation (ICDC), a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Resolution accepting the \$2 million of additional Redevelopment Assistance Capital Program (RACP) grant funds for the Windy Ridge Business & Technology Park, and approving the amended terms and conditions associated with the amendment of that grant contract. The additional RACP grant funds will be utilized for additional grading, extension of utilities, and internal roadway construction at the White Township business park. This Resolution is required by the Commonwealth of Pennsylvania as one of the Special Conditions of the RACP contract amendment, to affirm the Board of Commissioners approval of the terms and conditions of the contract amendment. The Indiana County Board of Commissioners serves as the grant recipient and administrator of the grant contract, on behalf of the Indiana County Development Corporation. There are no Indiana County general fund dollars being utilized in the development of the Windy Ridge Business & Technology Park project.

**AMENDMENT – RACP GRANT – JIMMY STEWART AIRPORT RUNWAY IMPROVEMENTS & AIRPARK / PLANNING**

At the request of Jerry Richardson, Office of Planning & Development, and on behalf of the Indiana County Airport Authority, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve Amendment No. 2 to contract ME 300-750 with the Commonwealth of Pennsylvania under the Redevelopment Assistance Capital Program (RACP) to extend the termination date from April 30, 2016 to April 30, 2017. The motion also authorizes Commissioner Baker to sign the amendment and any related documents on behalf of the Board of Commissioners. The Jimmy Stewart Airport Runway Improvements and the Business Park Development project is substantially complete, however, the additional time will

allow for the administrative project closeout. All other terms of the \$3,626,000 RACP grant will remain the same.

**AMENDMENT – RACP GRANT – 119 BUSINESS PARK / JOSEPH LAND DEVELOPMENT / PLANNING**

At request of Jerry Richardson, Office of Planning & Development, and on behalf of the Indiana County Development Corporation (ICDC), a motion was made by Ms. Hess, seconded by Mr. Baker and unanimously carried to approve Amendment No. 3 to contract ME 300-693 with the Commonwealth of Pennsylvania under the Redevelopment Assistance Capital Program (RACP) to extend the termination date from April 30, 2016 to April 30, 2017. The motion also authorizes Commissioner Baker to sign the amendment and any related documents on behalf of the Board of Commissioners. The 119 Business Park / Joseph Land Development project is substantially complete, however, the additional time will allow for the administrative project closeout. All other terms of the \$750,000 RACP grant will remain the same.

**GRANT OFFER – ADDITIONAL RUNWAY AND TAXIWAY FUNDS / AIRPORT**

At the request of Ron Anderson, Chairman of the Airport Authority, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to accept a grant offer from the PA Bureau of Aviation for the 2015 non-primary entitlement funds for the Airport. These Federal funds in the amount of \$150,000.00 will be combined with the State share of \$8,333.00 to provide a portion of the local share for completion of the obstruction removal project at the Airport, and finalize the reimbursement to the County for funds advanced in January, 2014, to make final payments to Aarcon Enterprises, Inc.

**GRANT APPLICATION – PENNSYLVANIA COMMISSION ON CRIME & DELINQUENCY FY 2017-2018 / PROBATION**

At the request of Michael Hodak, Chief Probation Officer, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a grant application with the Pennsylvania Commission on Crime & Delinquency for FY 2017-2018 in the amount of \$614,123.00. This grant provides funding for operation of the Intermediate Punishment & Drug Treatment Court programs of the Indiana County Court of Common Pleas which are administered by the Probation Department. Nicole Salvo from Armstrong-Indiana Drug & Alcohol Commission was also present to answer any questions.

**LEASE TRANSFER...GOVERNMENT CAPITAL CORPORATION / EMA**

At the request of Thomas Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a "Letter of Transfer" for the CAD purchase agreement. Government Capital Corp of Southlake, TX is assigning all rights, title and interest to Santander Leasing, LLC of Reading, PA. This agreement does not change any of the original lease purchase options.

**HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FFY 2016/ EMA**

At the request of Thomas Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the 2016 FFY Hazardous Materials Emergency Preparedness Grant in the amount \$40,388.00. This grant provides planning and training for local responders and government employees. The grant period is September 30, 2015 to September 30, 2016 and will allow for reimbursement of expensed paid through the HAZMAT Fund for planning and training. The County is responsible

for a 20% funds match totaling \$10,097.00. This match will be funded through the HAZMAT Account, using planning and response funds collected throughout the period.

#### **HIGHWAY OCCUPANCY PERMIT 0 SUNOCO LOGISTICS / PARKS & TRAILS**

At the request of the solicitor, Michael Clark, and on behalf of Ed Patterson, Director Indiana County Parks & Trails, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a highway occupancy permit to allow Sunoco Logistics to access the PennDOT highways in the Pine Ridge Park Area where they will be boring under a PennDOT highway to place the gas transmission lines. It is noted that the company is not permitted to use the park road. This highway occupancy permit only applies to the PennDOT highways bordering the park.

#### **TOWNSEND SEWER TAP EASEMENT REQUEST / PARKS & TRAILS**

At the request of the solicitor, Michael Clark, and on behalf of Ed Patterson, Director Indiana County Parks & Trails, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Sewer Tap Easement to Townsend Properties which will connect a sanitary sewer main line owned and operated by Central Indiana County Joint Sanitary Authority to a certain tract of land adjoining the property and owned by Townsend Properties and situated near the Hoodlebug Trail in Center Township.

#### **WEBSITE CONTENT MANAGEMENT AGREEMENT**

At the request of Commissioner Hess, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement with Chauncey Ross at the rate of \$22.50 per hour not to exceed \$2,250.00 to update and manage the content, appearance and navigability of the county's website.

#### **ORDINANCE...2016 TAX ANTICIPATION NOTE**

At the request of Sandra Kirkland, Treasurer, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an Ordinance authorizing the 2016 Tax Anticipation Note in the amount of \$4,518,681.00 through First National Bank with an interest rate of 1.18%. under Pennsylvania Law, counties can enter into a loan agreement to obtain funds necessary to offset any shortfalls until tax revenues begin to come in and must be paid back before the close of the year.

#### **OFFICIAL RETURN BOARD**

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock seconded by Ms. Hess and unanimously carried to approve the following to the Official Return Board for the April 26, 2016 General Primary Election:

##### Democratic

Kimberly L. Fatula, Margaret J. Karp, Margaret Preite, Michelle Forsha

##### Republican

Phyllis C. Spicher, Darla Coble, Elaine Harris, Elizabeth Streams

#### **OTHER BUSINESS**

There was no other business.

**NEXT REGULAR MEETING...APRIL 27, 2016 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, April 27, 2016 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:05 a.m.

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Sherene Hess, Secretary

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Michael A. Baker, Chairman