

COMMISSIONERS' MEETING MINUTES
JANUARY 13, 2016

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:32 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also in attendance were Solicitor Michael Clark and Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Greg Reinbold and Josh Widdowson.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...DECEMBER 9, 2015 AND JANUARY 4, 2016

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of December 9, 2015 as submitted.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of January 4, 2016.

PUBLIC COMMENT

Tammy Curry and Michele Rapach was present and made public comment regarding tax reassessment and the economy of the county.

EXECUTIVE SESSIONS

Commissioner Baker announced that there was an Executive Session held on January 11, 2016 at 12:00 noon to discuss legal issues:

RESOLUTION...MICHAEL A. BAKER SIGNATURE AUTHORIZATION

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the following Resolution:

RESOLUTION

Let it be resolved, that at the Commissioners meeting held on the 4th day of January, 2016, Commissioner Michael A. Baker, was elected Chairman of the Indiana County Board of Commissioners, as such the Commissioners by this Resolution hereby direct and say that any prior Authorization/s or Resolution/s that authorized Commissioner Rodney Ruddock as Chairman to sign specified documents, or Agreements is/are hereby amended to now state that Commissioner Michael A. Baker is authorized to execute the same as Chairman.

INDIANA COUNTY BOARD OF COMMISSIONERS

Michael A. Baker, Chairman

ATTEST:

Rodney D. Ruddock, Commissioner

Robin Maryai, Chief Clerk

Sherene Hess, Commissioner

VEHICLE(S) PURCHASE...TRI STAR MOTORS / SHERIFF

At the request of Sheriff Robert Fyock, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the purchase of two (2) Ford Explorer's as follows from Tri Star Motors, Blairsville, PA:

<u>Cost of Vehicle</u>	<u>Trade in Vehicle and Value</u>	<u>Graphics</u>	<u>Final Cost</u>
\$27,488.00	2009 Dodge Charger - \$3,500.00	\$7,009.50	\$30,997.50
\$27,488.00	2008 Dodge Charger - \$1,500.00	\$7,009.50	\$32,997.50

It is noted that the vehicles are being purchased under state contract pricing and will be financed from F.N.B. Financing with a dollar buyout.

VEHICLE(S) PURCHASE...TRI STAR MOTORS / PROBATION

At the request of Sheriff Robert Fyock, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the purchase of two (2) Ford Explorer's as follows from Tri Star Motors, Blairsville, PA:

<u>Cost of Vehicle</u>	<u>Trade in Vehicle and Value</u>	<u>Final Cost</u>
\$27,299.00	2008 Chevrolet Equinox - \$500.00	\$26,799.00
\$27,299.00	2006 Chevrolet Impala - \$1,200.00	\$26,099.00

It is noted that the vehicles are being purchased under state contract pricing.

PRIVATE PROVIDER AGREEMENTS FY 14-15 / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with NHS Pennsylvania, Harrisburg, PA for FY 2014-2015 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with NHS Youth Services, Harrisburg, PA for FY 2014-2015 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

CONTRACT...WESTERN PA SERVICE CO. / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a contract with Western PA

Services of Shelocta, PA in the amount of \$117.00 per visit for snow removal services and \$29.00 per occurrence for shoveling/salting the sidewalk when plowing is not needed at the Children & Youth Office building for fiscal year 2015-2016.

AGREEMENT...CHILD ACCOUNTING AND PROFILE SYSTEM (CAPS) /CYS

At the request of Paula McClure, Director of Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement with Avanco International, Inc. for Child Accounting and Profile System (CAPS) which is a data exchange between County Agencies and DPW to establish a statewide database of protection services to collect reports on child abuse and children in need of general protective services. This agreement is for Version 11B upgrades in the amount of \$1,766.23 for FY 2015-2016 and the total cost of the upgrades is divided among 55 counties.

APPLICATION FOR RE-CERTIFICATION OF THE HAZARDOUS MATERIALS RESPONSE TEAM / EMA

At the request of Thomas Stutzman, Director of Emergency Management Agency/911, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the Application for Re-Certification of the Hazardous Materials Response Team. The County of Indiana has been providing this service to the residents as a single source of specialized personnel and equipment in an effort to save the first responder community from having to shoulder the burden of providing for high risk – low volume hazardous materials spill response and heavy rescue scenarios. The county team supports the local responders with personnel, tools and equipment that is very specialized and that would not normally be available to them.

CONTRACT EXTENSION...L. R. KIMBALL / EMA

At the request of Thomas Stutzman, Director of Emergency Management Agency/911, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the contract extension for the county's CDR / L. R. Kimball on an as needed basis for technical support, frequency coordination and review of related projects that could impact the communications system operations. This contract extension is for the period of January 1, 2015 to December 31, 2016 and is a "not to exceed" agreement capped at \$35,000.00.

CONTRACT...GILMORE / TRAGUS STRATEGIES, LLC / EMA

At the request of Thomas Stutzman, Director of Emergency Management Agency/911, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a contract renewal with Gilmore / Tragus Strategies, LLC as a grant writing consultant to the Emergency Management Agency for the period of February 1, 2016 to January 31, 2017 in the amount of \$60,000.00 payable in monthly installments of \$5,000.00. The motion also includes authorization for Commissioner Baker to sign on behalf of the county. Mr. Stutzman explained that negotiations are taking place to enter into a contract with other counties who participate in ICORRS and if that contract is approved this contract will be null and void. If approved the new contract would be \$90,000.00 but be shared with six other counties.

RESOLUTION...INTERGOVERNMENTAL TRANSFER PROGRAM / COMMUNITIES AT INDIAN HAVEN

At the request of Kim Cobaugh, Communities at Indian Haven, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a resolution pursuing an intergovernmental transfer program to enhance county nursing facility reimbursement. The

motion also allows Commissioner Baker to sign the documents on behalf of the County. Ms. Cobaugh explained that the County Commissioners Association of Pennsylvania (CCAP) and the Pennsylvania Coalition of Affiliated Healthcare & Living Communities (PACAH) have worked with the Department of Human Services (DHS) on this proposal over the last few months. The funds received would be provided voluntarily, and the Commonwealth of Pennsylvania is in no way requiring Indiana County to provide any funding. The DHS will use a portion of the funds obtained under this proposed program to increase payments to county nursing facilities. The funds would be used to provide increased and necessary services, supplies and equipment to operate the facility. The Communities at Indian Haven could realize an estimated net gain of \$232,000 to \$251,000, depending on the level of funding generated under the program including \$800,510.00 from this County.

RACP COOPERATION AGREEMENT – INDIANA COUNTY MULTI-TENANT II PROJECT / PLANNING

At the request of Jerry Richardson, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to recommends that the Board of Commissioners approve an amended Cooperation Agreement with the Indiana County Development Corporation (ICDC) and Diamond Drug, Inc., in order to close-out the Redevelopment Assistance Capital (RACP) grant for the Indiana County Multi-Tenant II project on Kolter Drive. The Commonwealth's program monitor has determined that Diamond Drug, Inc. needs to be added to the original Cooperation Agreement between Indiana County and the ICDC in order for project costs contributed by Diamond Drug, Inc. to be declared eligible, under the provisions of the RACP grant. The Indiana County Multi-Tenant II project involved construction renovations to the Commerce Center building on Kolter Drive, White Township, PA in order to make the building suitable for Diamond Drug's expansion and the creation or retention of some 70 technical and professional jobs at that location. Diamond Drug paid for interest charges related to the construction loan for that project.

CONTRACT MODIFICATION – 2014 CDBG INDIANA COUNTY “OBO” INDIANA BOROUGH / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Borough of Indiana, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve contract modification #1 for Indiana Borough's 2014 CDBG program. The motion also includes approval for Commissioner Baker to sign all necessary program forms. The modification reduces the funded amount of the B2 Segment Loan Repayment for the Greater Indiana Revitalization Project by \$17,980.17. This revises the activity total budget line from \$134,000.00 to \$116,019.83. The change is needed to reflect the actual loan payment due for the B2 Segment Project that was lower than initially anticipated. The modification request includes the addition of a new project activity for the 2014 CDBG program which is the Segment C Loan Repayment for the Greater Indiana Revitalization Program. This activity will be funded with the \$17,980.17 from the reduction to the B2 Segment Project line. All CDBG citizen participation requirements for the contract modification were met and no adverse comments were received. Upon approval, all necessary paperwork will be submitted to the Pennsylvania Department of Community and Economic Development for final approval.

GRANT REQUEST – ADDITIONAL RUNWAY AND TAXIWAY FUNDS – JIMMY STEWART AIRPORT

At the request of Tom McDaniel, Assistant Airport Manager, and on behalf of the Indiana County Airport Authority, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a grant request to the PA Bureau of Aviation for the 2015 non-primary entitlement funds for the Airport. These Federal funds in the amount of \$150,000.00 will be combined with the State share of \$8,333.00 to provide a portion of the local share for completion of the obstruction removal project at the Airport.

Commissioner Ruddock asked if this was a one year application and Ron Anderson, Airport Authority Chairman said yes that is his understanding.

OBSTRUCTION REMOVAL GRANT – JIMMY STEWART AIRPORT

At the request of Tom McDaniel, Assistant Airport Manager, and on behalf of the Indiana County Airport Authority, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to accept a grant offer from the PA Bureau of Aviation for grant funds for the next phase of the obstruction removal project at the Airport. Tree obstructions will be removed to provide safe landing and takeoff at the Airport under the scope of work. The grant offer is for \$1.5 million from the Commonwealth Multimodal Transportation Fund. The Board expressed they would like to have continued updates regarding this project.

CHANGE ORDER...JAIL SEWAGE PROJECT

At the request of John Emerson, Gibson Thomas Engineering, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve Change Order No. 1 for the Indiana County Prison Equalization Tank Revision in the amount of \$19,460.00. He explained that the change order includes a new transformer, meter and manhole necessary to complete the project.

TIME EXTENSION...T460 AULTMAN BRIDGE #3

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a time extension for the T-460 Aultman Bridge #3 to June 14, 2016 from December 14, 2015. The time extension is necessary because Gibson Thomas has not yet received approval of the preliminary right-of-way plan and is also in the process of performing the structure borings.

BIDS...SUBSURFACE BORING, SAMPLING AND TESTING CONTRACT FOR T-460 AULTMAN BRIDGE #3

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Evanko and unanimously carried to approve the low bid received from L. R. Kimball in the amount of \$4,063.00 to conduct subsurface boring sampling and testing for the T-460 Aultman Bridge #3. It is noted that a total of five (5) bids were received ranging from \$4,063.00 to \$6,650.00.

TEMPORARY LOAN...THE CARE CENTER

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to authorize a temporary loan to the Care Center in the amount of \$4,125.00 per month not to exceed three months, after which time the County could either execute an extension of the agreement or go to a month-to-month arrangement. The payments will stop when PCCD

funding is restored under the final budget and the funds will be paid back to the County of Indiana once the funds are received from the State. The Care Center will provide the County an invoice for the funds each month in advance and the County will pay them accordingly.

BOARDS & AUTHORITIES

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of David Bork and the new appointment of Jeffrey Altemus to the Farmland Preservation Board; terms to expire December 31, 2018.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Larry Deal and John Stumpf to the Highridge Water Authority; terms to expire January, 2021.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Frank Kinter to the Hospital Authority; term to expire January, 2021.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of John Fordyce to the Housing Authority; term to expire January, 2021.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Betty George to the Industrial Development Authority; term to expire January, 2021.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Maher Shower to the Municipal Services Authority; term to expire January, 2022.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Laurie LaFontaine and Timothy J. Kronenwetter to the Parks And Trails Commission; terms to expire August, 2020.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of John Somonick and James Parson to the Planning Commission; terms to expire January, 2019.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Thomas Falcone to the Redevelopment Authority; term to expire January, 2021.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of George Coury, Jr. and Kenneth Brown to the Solid Waste Authority; terms to expire January, 2021.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Daniel Berkey to the Transportation Authority; term to expire January, 2021.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Greg Bachy and Richard Clawson (Alternate) to the Uniform Construction Code Board of Appeals; terms to expire January, 2021.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Jerry Seitz to the Zoning Hearing Board; term to expire January, 2019.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the appointments of Michael A. Baker, Rodney D. Ruddock, Sherene Hess, Byron Stauffer and James Struzzi to the Southwestern Pennsylvania Commission; terms to expire December 31, 2019.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the reappointment of Irene Mergen, David Norris; terms to expire December 31, 2018 and the appointment of David Flowers; term to expire December 31, 2017 to the Armstrong-Indiana Behavioral and Developmental Health Program.

Commissioner Baker announced if anyone is interested in serving on a board or authority they can contact the Commissioner's Office.

Commissioner Ruddock recognized Bob Kunkle's emeritus status on the Municipal Service Authority and his commitment to helping get water and sewage across Indiana County during his service for the last 43 years.

Commissioner Hess said the board is committed to a transparent process for these appointments and it is honor to serve and carries some responsibility and we are aiming for qualified and diverse set of appointees and welcome any interest in serving.

REAPPOINTMENT OF JANIS LONG AS CHAIRMAN OF THE FARMLAND PRESERVATION BOARD

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the reappointment of Janis Long as Chairman of the Farmland Preservation Board.

CERTIFICATION OF COUNTY FUNDS FOR FARMLAND PRESERVATION

Commissioner Ruddock said at this time that the county committed in 2015 \$25,000.00 to Farmland Preservation Program for Indiana County. It was the first time that monies have been allocated to the program and want to continue to do so. The board has not yet fully looked at the funding for Farmland Preservation for 2016. Mr. Ruddock made a motion, it was seconded by Ms. Hess and unanimously carried to table action on the certification of county funds until such time it can be determined the county can make a commitment in addition to last year.

COURTHOUSE CLOSED...JANUARY 18, 2016 MARTIN LUTHER KING, JR. DAY HOLIDAY

Commissioner Baker announced that the courthouse will be closed on January 18, 2016 in observance Martin Luther King, Jr. Day Holiday.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...JANUARY 27, 2016 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, January 27, 2016 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:26 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman