

COMMISSIONERS' MEETING MINUTES
SEPTEMBER 9, 2015

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman Rodney D. Ruddock, present
Commissioner Patricia A. Evanko, present
Commissioner Michael A. Baker, present

Also in attendance were Solicitor Michael Clark, Chief Clerk Robin Maryai, and others. Members of the news media present were Randy Wells, Greg Reinbold and Josh Widdowson.

PLEDGE OF ALLEGIANCE

Commissioner Ruddock led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...AUGUST 26, 2015

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the minutes of August 26, 2015 as submitted.

PUBLIC COMMENT

Present and making comments regarding the Indiana County Tax Reassessment were Joe Clark, Rich Wilhelm, Doug Varner, Ann Parow and Tammy Curry.

EXECUTIVE SESSIONS

Commissioner Ruddock announced that there were Executive Sessions held on the following days to discuss legal issues:

September 1, 2015 at 10:30 a.m.

September 2, 2015 at 9:30 a.m.

PROCLAMATION

After a proclamation was read by Commissioner Evanko, a motion was made, seconded by Mr. Baker and unanimously carried to recognize Quota International of Indiana, PA Inc. as they celebrate their 60th Anniversary and offered their personal gratitude and best wishes for their continued success. Sheri Kunkle was present to accept the proclamation.

REASSESSMENT UPDATE & RECOMMENDATION

Frank Sisko, Chief Assessor was present and gave an update of the current status of the informal review and formal appeal process resulting from the current reassessment. Thus far there have been 5,161 informal reviews and 1,100 formal appeals conducted by the county. On September 8th 9,519 total notices were mailed. The notices consisted of informal notices, formal decision orders and revised notices. Mr. Sisko said due to this large amount of appeals, he is recommending the following action be initiated by the County Commissioners:

“A continuation of the formal appeal process be extended until all appeals are scheduled, heard and decisions are mailed. This would result in appeal hearings being scheduled

beyond the October 31st date and into January and no later than February 2016. As part of this recommendation, the Clean & Green application filing date should be adjusted from October 15th to January 15, 2016. This will be made to accommodate those appellants whose decision to apply may be continued upon the final hearing decision. Each of these actions will require approval by the court to extend the statutory dates.”

On behalf of the Board, Commissioner Ruddock asked Solicitor Michael Clark to consult with President Judge William Martin and prepare a petition which addresses the stated requests from the Tax Assessment Office so that we can properly move forward. Mr. Ruddock said the last count of formal appeals filed was 10,399 and more time is needed to complete these formal appeals.

AGREEMENT...KOVALCHICK CONVENTION & ATHLETIC COMPLEX

A motion was made by Mr. Baker seconded by Ms. Evanko and unanimously carried to approve an agreement with the Kovalchick Convention & Athletic Complex for use of the Toretti Auditorium on this date in the amount of \$450.00 plus costs for security to hold the Commissioners Public Meeting.

CONTRACT...JACQUELINE BLACKWELL-McCRACKEN/ COURTS

At the request of Christy Donofrio, Court Administrator, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Jacqueline Blackwell-McCracken to provide representation of parents of children in dependency cases in the amount of \$1,500.00 per month. Contract term is July 1, 2015 through June 30, 2016.

COOPERATIVE AGREEMENT BETWEEN THE SHERIFF'S DEPARTMENT AND DOMESTIC RELATIONS SECTION / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Cooperative Agreement between Domestic Relations Section and the Sheriff's Department to provide security at their offices at 665 Philadelphia Street. The DRS will pay the salary of the two lowest paid deputies and will also reimburse the cost of one single and one family healthcare coverage plan.

HEARING OFFICER AGREEMENT...MATTHEW T. BUDASH, ESQUIRE / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Matthew T. Budash, Esquire to provide services as Permanent Hearing Officers in the Domestic Relations Office. The term of the contract is from October 1, 2015 to September 30, 2020 and the cost is \$85.00 per hour.

HEARING OFFICER AGREEMENT...ANTHONY SOTTILE, III, ESQUIRE / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Anthony Sottile, III, Esquire to provide services as Permanent Hearing Officers in the Domestic Relations Office. The term of the contract is from October 1, 2015 to September 30, 2020 and the cost is \$85.00 per hour.

HEARING OFFICER AGREEMENT...BLANKET / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a blanket agreement for Permanent Hearing Officer when their current officers Mathew Budash and Anthony Sottile have a conflict with the case presented. Commissioner Ruddock said they normally do not like to sign blanket agreements. However, Solicitor Clark said this agreement will allow Ms. Dougherty to choose an attorney to perform the duties and if the agreement is not in place the Bureau of Child Support Enforcement will not reimburse the county. The rate is at \$85.00 per hour.

CONTRACT FOR SERVICES BETWEEN DOMESTIC RELATIONS AND THE OFFICE OF THE DISTRICT ATTORNEY / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract for services between Indiana County Domestic Relations Section and the Office of the District Attorney. The District Attorney's Office provides the Domestic Relations Section with bench warrant services and transport service from the jail at the rate of \$22.00 per hour.

AGREEMENT...URBASH PROFESSIONAL REPORTING / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an agreement with Urbash Professional Reporting to provide court reporting services when necessary for DRS hearings at rates of \$160.00 per ½ day, \$310.00 per full day and transcripts at \$3.45 per page for original transcripts on exceptions requested.

CONSTABLE CONTRACT...FREDERICK YARNICK / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract between the Domestic Relations Section and Constable Frederick Yarnick to provide bench warrants at the flat rate of \$100.00 for each individual picked up.

CONSTABLE CONTRACT...DEREK NIEHENKE / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract between the Domestic Relations Section and Constable Derek Niehenke to provide bench warrants at the flat rate of \$100.00 for each individual picked up.

CONSTABLE CONTRACT...JOHN PISANO / DRS

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract between the Domestic Relations Section and Constable John Pisano to provide bench warrants at the flat rate of \$100.00 for each individual picked up.

CONSTABLE CONTRACT...BLANKET / DRO

At the request of Amy Dougherty, Director of the Domestic Relations Section, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a blanket contract to provide bench warrants at the flat rate of \$100.00 for each individual picked up

should the other constables not be available. The constable used would be approved first by the President Judge.

AGREEMENT...SPECIAL CARE VISION, INC. / INDIAN HAVEN

At the request of Garett Weston, Communities at Indian Haven, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an agreement between Special Care Vision, Inc. to provide vision services for the residents of the county nursing home. They are a mobile company which brings the necessary equipment on site to provide the services. This is at no cost to the county nursing home and they do the individual billing through the insurance company the resident has.

AGREEMENT...SPECIAL CARE HEARING OF PENNSYLVANIA, LLC / INDIAN HAVEN

At the request of Garett Weston, Communities at Indian Haven, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an agreement between Special Care Hearing of Pennsylvania, LLC to provide hearing services for the residents of the county nursing home. They are a mobile company which brings the necessary equipment on site to provide the services. This is at no cost to the county nursing home and they do the individual billing through the insurance company the resident has.

AGREEMENT...SPECIAL CARE DENTAL OF PENNSYLVANIA, LLC / INDIAN HAVEN

At the request of Garett Weston, Communities at Indian Haven, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an agreement between Special Care Dental of Pennsylvania, LLC to provide hearing services for the residents of the county nursing home. They are a mobile company which brings the necessary equipment on site to provide the services. This is at no cost to the county nursing home and they do the individual billing through the insurance company the resident has.

GUARDIAN AD LITEM...THOMAS KAUFFMAN, ESQUIRE / CYS

At the request of Holly Moyer-George, Fiscal Technician II at Children & Youth Services, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an agreement with Thomas Kauffman for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$70.00 per hour for FY 2015-2016. He also represents CYS as a juvenile Defender for all Day Treatment Youth and all Shared Case Responsibility Youth.

PRIVATE PROVIDER AGREEMENT FY 2014-2015...FAMILY PSYCHOLOGICAL ASSOCIATES, LTD / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Private Provider Contract with Family Psychological Associates, Ltd., Kittanning, PA for FY 2014-2015 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

PRIVATE PROVIDER AGREEMENT FY 2014-2015...PLAYHOUSE CHILDREN'S CENTER / CYS

At the request of Holly Moyer-George, Children & Youth Services, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Private Provider Contract with Playhouse Children's Center, Punxsutawney, PA for FY 2014-2015 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

CONTRACT AWARD – JOSEPH LAND DEVELOPMENT ACCESS ROAD – DRAINAGE IMPROVEMENTS & GRAVEL ROAD RELOCATION PROJECT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, and on behalf of Stiffler, McGraw & Associates, Inc. and the Indiana County Development Corporation, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with Ray I. Winters & Sons, Inc. from Indiana, PA for the Joseph Land Development Access Road – Drainage Improvements & Gravel Road Relocation Project. The contract award request in the amount of \$23,238.00 is for improvements to the drainage system, including inlets and piping, and to relocate the gravel access road adjacent to the new entrance drive into the Joseph Land Development Site. Three bids were received ranging from low bid of \$23,238.00 to high bid of \$32,336.00. This project is being funded with Liquid Fuels Funds.

RESOLUTION TO AUTHORIZE FILING OF AN AMENDED MULTIMODAL TRANSPORTATION FUND APPLICATION / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to authorize the filing of an amended application for the Multimodal Transportation Fund (MTF) Program administered by the Department of Community and Economic Development (DCED) and the Department of Transportation (PennDOT), under the direction of the Commonwealth Financing Authority (CFA). Mr. Stauffer said that since the original resolution that was approved in July, 2015 an additional \$700,000 became available which requires the amended resolution be filed to the Department of Transportation. These funds, if awarded, will be used to design and construct a Multimodal Corridor that connects the Hoodlebug Trail to the IUP campus, downtown Indiana, and the White Township Recreation Complex. The funds will also be used to provide needed improvements to local roads in multiple municipalities throughout Indiana County. The roads are to be selected in coordination with PennDOT based on local need. Commissioner Ruddock asked if there is a local match requirement and Mr. Stauffer said there is a match in the amount of \$300,000 that would be funded from the Liquid Fuels Funds and would be approved at a later date if awarded.

CONTRACT AWARD – EAST MARKET STREET REHABILITATION PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of the Indiana County Community Action Program (ICCAP) Executive Committee, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with CNC Construction, Inc., from Penn Run, PA for the East Market Street Rehabilitation Project. The contract award in the amount of \$ 135,610.00 is for vinyl siding of two brick veneer structures, concrete sidewalks and steps, replacement windows, basement dampproofing, four furnace replacements, four hot water heater replacements and approximately 50 LF of foundation

replacement. This project is being funded with 2014 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds. Two bids were received, low bid of \$135,610 and a second bid of \$179,410.

CHANGE ORDER #1 – EAST MARKET STREET REHABILITATION PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of the Indiana County Community Action Program (ICCAP) Executive Committee, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Change Order #1 with CNC Construction, Inc. in the amount of \$10,000.00 on the East Market Street Rehabilitation Project. Change Order #1 is to accept alternate bid items #2 and #3 for the replacement of a failing 6' x 16' masonry retaining wall and replacement of outside steps leading to the second floor of unit #429 East Market St. The revised contract with CNC Construction with approval of Change Order #1 will be \$145,610.00. The additional project costs will be covered with 2014 PHARE (Pennsylvania Housing Affordability and Rehabilitation Enhancement) Funds.

CONTRACT AWARD – 2012 INDIANA COUNTY CDBG / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement for engineering services with Gibson Thomas Engineering, Inc. of Latrobe, PA. The contract award is for a total not to exceed \$19,500.00 for design and inspection services for the Marion Center Fire Protection System. The project will provide for the construction of 2,500 linear feet of water line and 3 to 5 fire hydrants to provide fire service protection for the entire community. The existing system does not serve the western side of the community and has two non-functional hydrants. The contract costs will be from Indiana County's 2012 CDBG contract.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...SEPTEMBER 23, 2015 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, September 23, 2015 at 10:30 a.m. in the Toretta Auditorium at the KCAC.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:30 a.m.

Patricia A. Evanko, Secretary

Rodney D. Ruddock, Chairman