

COMMISSIONERS' MEETING MINUTES
AUGUST 12, 2015

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman Rodney D. Ruddock, present
Commissioner Patricia A. Evanko, present
Commissioner Michael A. Baker, present

Also in attendance were Solicitor Michael Clark, Chief Clerk Robin Maryai, and others. Members of the news media present were Randy Wells, Greg Reinbold and Josh Widdowson.

PLEDGE OF ALLEGIANCE

Commissioner Ruddock led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JULY 22, 2015

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the minutes of July 22, 2015 as submitted.

PUBLIC COMMENT

Present and making comments regarding the Indiana County Tax Reassessment were Tammy Curry, Denice George, Tim Wood, John Zehmen, Moire Bridges, Susan Foster, Stacy Love, Doug Varner, Samuel Serian, Andy Apjok, Kathy Bella, Patricia Minter, Michele Rapach, Larry Marshall, Micah McMillen, Bob Shinsky, Richard Wilhelm, Jr., Ralph Ferraro, Lee Vest, Donna Cupp. Ms. Curry presented the Commissioners petitions with approximately 10,000 signatures asking that the reassessment be rescinded. Ms. George also presented Commissioner Ruddock and Evanko Notice to Evict from the Office of County Commissioner.

ANNOUNCEMENT...FIRST ANNUAL VETERANS APPRECIATION DAY

Patricia Streams Warwan was present and announced the First Veterans' Appreciation Day on Saturday, August 22, 2015 from 2:00 – 6:00 p.m. at the VFW Post 1989, 824 Indian Springs Rd., Indiana, PA.

2016 IMPAIRED DRIVING GRANT / DISTRICT ATTORNEY

At the request of Mr. Brad Shields, County Detective, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the 2016 Impaired Driving Grant Application in the approximate of \$10,000.00. The motion also allows Commissioner Ruddock to sign on behalf of the County. The grant period is October 1, 2015 through September 30, 2016 and is a complete 100% reimbursement. The money will be used to help fund DUI checkpoints, roving patrols and DUI awareness campaigns throughout the county. The grant also allows municipal police departments and the Sheriff's Office to work together to host checkpoints.

LETTER OF SUPPORT...HAZARD MITIGATION GRANT FUNDS / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to sign a letter of support to Mr. Thomas Hughes from

the Pennsylvania Emergency Management Agency. The letter of support allows the county to accept grant funds for development of a County-wide Hazard Mitigation Plan to PEMA and FEMA that the county will be required to complete in 2017. The total grant amount is \$37,500.00 and the County will be responsible to match of \$12,500.00. Having this plan in place will continue to permit the county and local municipality's access to Hazard Mitigation Grant Funds for identified mitigation projects.

LETTER OF SUPPORT...STIX BROADBAND / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to sign a letter of support to Major Diane Stackhouse, Director of the Pennsylvania State Police Bureau of Communications, explaining the County's intention of supporting In the Stix Broadband with their planned expansion of public access broadband service. This is a partnership between the Commonwealth and the County in supporting the services of In the Stix in our most rural areas.

2015 EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the 2014-2015 Emergency Management Program Grant in the amount of \$77,247.00 for funding of EMA staff positions. This grant provides for reimbursement of up to 50% of the total amount for staffing of the EMA Coordinator and Operations & Training Coordinator's positions.

9-1-1 RESOLUTION FOR RECEIPT OF FUNDS / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a 9-1-1 Resolution for Receipt of Funds under Act 12 of 2015. Under the new 9-1-1 Law, the County will now receive the funds via electronic transfer from the State on a monthly basis and only will be used for operations of the 9-1-1 center.

AMENDMENT #1 TO SHARED DISTRIBUTION AGREEMENT / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Amendment #1 to the contract between Allegheny, Armstrong, Blair, Cambria, Greene, Indiana Lawrence, Mercer, Somerset, Venango, Westmoreland Counties and CenturyLink Contract #N66960. This amendment will add Beaver and Fayette counties to the original agreement, thereby reducing Indiana County's one time and recurring costs of maintenance of the telephone switches in the region.

CHANGE ORDER #4 - ARCADIA WATER TREATMENT PLANT PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of Gibson-Thomas Engineering Co., Inc. and Indiana County Municipal Services Authority (ICMSA), a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Change Order #4 with SE Construction Group, LLC in the amount of \$8,555.47 on the Arcadia Water Treatment Plant Project. Change Order #4 is to install a filter to waste piping and control valve, an instrument pump receptacle to run with raw water pump and to install 2" pipe from clearwell pump discharge and tie into 6" water main. The revised contract with SE Construction

Group, LLC with approval of Change Order #4 will be \$423,163.17. The additional project costs will be covered by 2013 CDBG Competitive and Entitlement Funds.

CHANGE ORDER #3 – CLINTON STREET COMMONS VETERANS HOUSING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of UpStreet Architects, Inc. and Northern Cambria Community Development Corporation (NCCDC), a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Change Order #3 with CNC Construction, Inc. in the amount of \$2,304.00 on the Clinton Street Commons Homeless Veterans Project. Change Order #3 is to provide and install 10 reflective tape rubber parking blocks and install a 10' x 15' reinforced concrete shed pad. The revised contract with CNC Construction with approval of Change Order #3 will be \$859,672.00.

The additional project costs will be covered by one of five funding sources. These funding sources are:

- CDBG Funds
- HOME Funds
- HUD Funds
- PHARE Funds
- Community Donated Funds

CHANGE ORDER #3 - ELECTRICAL CONTRACT – CLINTON STREET COMMONS VETERANS HOUSING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of UpStreet Architects, Inc. and Northern Cambria Community Development Corporation (NCCDC), a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Change Order #3 with Sheesley Electric in the amount of \$350.00 on the Clinton Street Commons Homeless Veterans Project. Change Order #3 is to relocate 5 closet switches that are interfering with the recessed medicine cabinets. The revised contract with Sheesley Electric with approval of Change Order #3 will be \$161,265.00.

The additional project costs will be covered by one of five funding sources. These funding sources are:

- CDBG Funds
- HOME Funds
- HUD Funds
- PHARE Funds
- Community Donated Funds

CHANGE ORDER #4 - ELECTRICAL CONTRACT – CLINTON STREET COMMONS VETERANS HOUSING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of UpStreet Architects, Inc. and Northern Cambria Community Development Corporation (NCCDC), a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Change Order #4 with Sheesley Electric in the amount of \$1,205.00 on the Clinton Street Commons Homeless Veterans Project. Change Order #4 is to install conduit and a 50 amp service to feed an 8-12 circuit panel along with 2 light fixtures and 2 receptacles in the shed area.

The revised contract with Sheesley Electric with approval of Change Order #4 will be \$162,470.00.

The additional project costs will be covered by one of five funding sources. These funding sources are:

- CDBG Funds
- HOME Funds
- HUD Funds
- PHARE Funds
- Community Donated Funds

CONTRACT AWARD – PARKHILL APARTMENTS ROOF REPLACEMENT PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of Indiana County Community Action Program (ICCAP) Executive Committee, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with Don Huey Custom Building & Remodeling, Inc., from Indiana, PA for the Parkhill Apartments Roof Replacement Project. The contract award in the amount of \$26,250.00 is for the replacement of the main roof shingles on four buildings. This project is being funded with 2014 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds. Two bids were received, low bid of \$26,250.00 and a second bid of \$34,000.00.

RESOLUTION AUTHORIZING SUBMISSION – PHARE FUNDS/PA HOUSING FINANCE AGENCY / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the a resolution authorizing the submission of an application to the Pennsylvania Housing Finance Agency (PHFA) for Pennsylvania Housing Affordability and Rehabilitation Enhancement Funds (PHARE). The motion also includes approval for Commissioner Ruddock to sign all necessary application documents. The application will request \$55,000.00 of PHARE funds to undertake rehabilitation activities for a transitional housing unit in Indiana Borough. The property will be managed by Family Promise of Indiana County, Inc. to provide housing for homeless households that are receiving intensive case management. The property will be rehabilitated to reconfigure the second floor bedroom and bathroom area to allow the placement of larger households in the unit. The property, valued at \$62,000.00, has been donated to Family Promise of Indiana County, Inc. for the sole purpose of providing transitional housing services to the homeless by the Trinity United Methodist Church of Indiana, Pennsylvania.

Family Promise of Indiana County, Inc. consists of fifteen host congregations that provide lodging and evening meals on a rotating system and another fourteen supporting congregations. This is an ecumenical endeavor with participating denominations that include Methodist, Lutheran, Catholic, Presbyterian and the Church of the Nazarene congregations. However, there are NO religious expectations or requirements of the participants.

2014 CDBG CONTRACT AGREEMENT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with

the Commonwealth of Pennsylvania for the 2014 Community Development Block Grant Entitlement (CDBG). The CDBG contract amount is \$595,064.00 and is administered by the Pennsylvania Department of Community and Economic Development. The funds include County entitlement funds and allocations designated for the CDBG entitlement communities of Indiana Borough, Burrell Township and Center Township. The amount of the grant award for the entitlement areas are:

Indiana County	\$ 261,099.00
Indiana Borough	\$ 161,141.00
Burrell Township	\$ 84,937.00
Center Township	\$ 87,887.00

The Office of Planning & Development administers the CDBG program on behalf of the entitlement communities, as well as the County program.

BIDS...FENCE REPOINTING PROJECT (080615) / MAINTENANCE

At the request of Bill Sink, Director of Maintenance, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the low bid received from Arch Masonry, Inc., Pittsburgh, PA in the amount of \$13,600.00 for the Fence Repointing Project. This project will specific repair the ornamental stairs and steps located along the main sidewalk on Philadelphia Street. The repair will include repointing of approximately 252 square feet of brickwork and repairing two limestone columns in the granite steps. These repairs must be completed prior Indiana Borough's streetscape project that will replace the front sidewalk. It is noted that four (4) bids were received ranging from \$13,600 to \$70,300.00.

NOTICE TO PROCEED...T-460 AULTMAN BRIDGE #3

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried approve that a Notice to Proceed letter be send to Gibson-Thomas Engineering for Final Design of the T-460 Aultman Bridge #3. The county has received notice from PennDOT that all environmental clearances have been received.

VEHICLE PURCHASE...TRI-STAR MOTORS / CYS

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the purchase of a 2016 Ford Fusion from Tri-Star Motors, Blairsville, PA in the amount of \$22,181.00. It is noted that this vehicle is being purchased under state contract pricing through Tri-Star Motors.

BOARD APPOINTMENT...BOARD OF ASSESSMENT APPEALS

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to appoint Delbert Highlands to the Board of Assessment Appeals; term to expire January, 2016.

BOARD APPOINTMENTS...TRI-COUNTY WORKFORCE DEVELOPMENT BOARD

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to appoint the following members to the Tri-County Workforce Development Board:

<u>Name</u>	<u>Representing / Terms Expiring September 30, 2017</u>
Dr. Timothy Mack	Indiana University of Pennsylvania
Mr. Ron Bowersox	UMWA, Distrit 2, Local 1412

Mr. Jerry Richardson
Ms. Gail Steck
Ms. Linda Schell

Office of Planning & Development
Office of Vocational Rehabilitation
Bureau of Workforce Development Partnership

Name

Mr. Jack Nelson, III
Mr. Walter Schroth
Ms. Gladys Knox
Mr. James Struzzi
Dr. Elizabeth Duncan
Mr. J. P. Habets

Representing / Terms Expiring September 30, 2018

Nelson & Associates Insurance
Schroth Industries, Inc.
Wright-Knox Motor Lines
Indiana County Chamber of Commerce
ARIN Intermediate Unit 28
H&W Global Industries, Inc.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...AUGUST 26, 2015 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, August 26, 2015 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 12:30 a.m.

Patricia A. Evanko, Secretary

Rodney D. Ruddock, Chairman