

COMMISSIONERS' MEETING MINUTES
JULY 8, 2015

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman Rodney D. Ruddock, present Commissioner Michael A. Baker, present
Commissioner Patricia A. Evanko, present

Also in attendance were Solicitor Michael Clark, Chief Clerk Robin Maryai, and others. Members of the news media present were Randy Wells, Greg Reinbold and Josh Widdowson.

PLEDGE OF ALLEGIANCE

Commissioner Ruddock led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JUNE 17, 2015

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the minutes of June 17, 2015 as submitted.

PUBLIC COMMENT

Present and making comment regarding the Indiana County Tax Reassessment were Peggy Getty, Jennifer Livingston, Ron Small and Tammie Shetler.

AGREEMENT FOR MANAGEMENT AND CONTROL OF THE INDIANA COUNTY DOMESTIC RELATIONS SECTION TITLE IV-D ACCOUNT / DOMESTIC RELATIONS

At the request of Amy Dougherty, Director of Domestic Relations, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an Agreement for Management and Control of the Indiana County Domestic Relations Section Title IV-D account. Pursuant to the authority granted by the Commonwealth of Pennsylvania, the County hereby relinquishes management and control over the finances and operations of the DRS Title IV-D account as aforesaid to the President Judge. The agreement also requires the County to provide a non-Federal share of the cost of DRS Title IV-D Program operations in the amount of \$209,527.00. This agreement is an extension of a prior agreement entered into by the county of October 1, 2000 and shall be effective immediately and will automatically renew each year on October 1st and may be reviewed and modified annually if requested by any of the parties to this agreement.

TITLE IV-D COOPERATIVE AGREEMENT / DOMESTIC RELATIONS

At the request of Amy Dougherty, Director of Domestic Relations, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the Title IV-D Cooperative Agreement. The purpose of this agreement is to maintain and improve the effectiveness of the Title IV-D Child Support Enforcement Program and defines the parameters of the program and the interactions of the various agencies. This agreement will be effective from October 1, 2015 through September 30, 2020.

CONTRACT...KATRINA KAYDEN / COURTS

At the request of Patty Bracken, Court Administrator's Office, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Katrina Kayden to provide representation of parents of children in dependency cases in the amount of \$1,500.00 per month. Contract term is July 1, 2015 through June 30, 2016. It is estimated that by entering into this agreement, the county will save over \$15,000 per year compared to paying attorneys on an hourly basis.

CONTRACT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA AND THE COUNTY OF INDIANA / JAIL

At the request of Sam Buzinotti, Warden, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a new contract between Indiana County and the Department of Corrections. The new contract has changes in the per diem rate which will increase from \$65.00 to \$75.00 and the medication distribution to released inmates will increase which will be reimbursed by the Department of Corrections. This contract is for a three year period but could be extended to five years. It is noted that the per diem rate is negotiable each year of the contract.

TECHNICAL SUPPORT AGREEMENT / INDIAN HAVEN

At the request of Garet Weston, Fiscal Director at Communities at Indian Haven, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an amendment to an agreement with Dadson Enterprises which provides maintenance, technical and consulting services at the county home. The amount of the contract is increasing to \$1,200.00 per month reflecting a 25% increase.

LETTER OF SUPPORT...IN THE STIX BB, LLC / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a letter of support be sent to Frank Yoder, Pennsylvania Department of State, granting In the Stix, BB, LLC, access to County owned facilities which are co-located at State Radio system tower sites in Indiana County. A separate agreement is being made between Indiana County and In the Stix, B for cost recover of utilities as well as any future expansion to county owned tower sites.

STATE HOMELAND SECURITY PROGRAM GRANT / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a State Homeland and Security Program Grant in the amount of \$1,746,890.00 of which Indiana County receives a portion during the 2015 grant period under Region 13. The motion also allows Commissioner Ruddock to sign on behalf of the County. The amount of funds the county will receive is unknown at this time and will be accounted for upon audit of the grant fund. It is noted that in the past only Allegheny County was required to sign the agreement on behalf Region 13 as they are the fiduciary for these funds. PEMA has asked that each county in the Commonwealth sign the grant agreements individually so that each county is aware of the funding that is received in the region.

URBAN AREA SECURITY INITIATIVE GRANT / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an Urban Area Security Initiative Grant in the amount of \$2,400,000.00 of which Indiana County receives a portion during the 2015 grant

period under Region 13. The motion also allows Commissioner Ruddock to sign on behalf of the County. The amount of funds the county will receive is unknown at this time and will be accounted for upon audit of the grant fund. It is noted that in the past only Allegheny County was required to sign the agreement on behalf Region 13 as they are the fiduciary for these funds. PEMA has asked that each county in the Commonwealth sign the grant agreements individually so that each county is aware of the funding that is received in the region.

RESOLUTION - INDIANA COUNTY ADA COORDINATOR / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to designate Lisa Spencer, Executive Director of the Indiana County Department of Human Services, as the County's Americans with Disabilities Act Coordinator. Ms. Spencer's duties will include receiving all grievances from disabled people that believe they were discriminated against for services, programs or activities provided by Indiana County. A public notice will be advertised identifying the County's ADA Coordinator and the process of filing a grievance.

ADOPTION – GRIEVANCE PROCEDURE - AMERICANS WITH DISABILITIES ACT/ PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to formally adopt the a Grievance Procedure in Accordance with Disabilities Act for the County of Indiana. The procedure details how and where to file a complaint alleging discrimination on the basis of disability in the provision of all Indiana County services, activities, programs, employment or benefits by the County of Indiana. The complete Plan is attached and is available to the public.

ADOPTION – GRIEVANCE PROCEDURE - SECTION 504 OF THE REHABILITATION ACT OF 1973 / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to adopt an internal Grievance Procedure implementing Section 504 of the Rehabilitation Act of 1973, as amended. The grievance procedure has been developed in accordance with other applicable laws including the Architectural Barriers Act of 1968 that requires buildings that are constructed or assisted with federal funds be accessible to and usable by handicapped persons; and Title VIII of the Civil Rights Act of 1968 (Fair Housing Act) that prohibits discrimination in housing-related transactions on the previously described basis as well as familial status and disability. The grievance procedure includes the designation of Robin Maryai, Chief Clerk as Indiana County's Section 504 Coordinator. The complete Plan is available to the public.

CHANGE ORDER #2 - ARCADIA WATER TREATMENT PLANT PROJECT / PLANNING

At the request of David Morrow, Office of Planning & Development and on behalf of Gibson-Thomas Engineering Co., Inc. and Indiana County Municipal Services Authority (ICMSA), a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Change Order #2 with SE Construction Group, LLC in the amount of \$10,354.10 on the Arcadia Water Treatment Plant Project. Change Order #2 is for a VFD (Variable Frequency Drive) to accommodate a 3-Phase raw water pump, additional valves and piping for chemical feed, 2 120 volt on demand pumps, cap 2" raw waterline to isolate existing building from new system and a 60 day time extension. The revised contract with SE Construction Group, LLC with approval of

Change Order #2 will be \$414,607.70. The additional project costs will be covered by 2013 CDBG Competitive and Entitlement Funds.

CHANGE ORDER #1 - ELECTRICAL CONTRACT – CLINTON STREET COMMONS VETERANS HOUSING PROJECT / PLANNING

At the request of David Morrow, Office of Planning & Development and on behalf of UpStreet Architects, Inc. and Northern Cambria Community Development Corporation (NCCDC), a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Change Order #1 with Sheesley Electric in the amount of \$1,380.00 on the Clinton Street Commons Homeless Veterans Project. Change Order #1 is to relocate the electrical service entrance from the front of the building to the back of the building. The revised contract with Sheesley Electric with approval of Change Order #1 will be \$160,380.00.

The additional project costs will be covered by one of five funding sources. These funding sources are:

- CDBG Funds
- HOME Funds
- HUD Funds
- PHARE Funds
- Community Donated Funds

\$117,500.00 RLF LOAN TO LEVITY BREWING CO., LLC, OR ANY NEW NAME THAT MAY BE ADOPTED BY THE COMPANY

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an \$117,500.00 term loan from the Indiana County Revolving Loan Fund (RLF) to Levity Brewing Co., LLC, or any new name that may be adopted by the Company. The borrower is a start-up brewery/brewpub located in White Township. The loan proceeds will be used to partially fund equipment, inventory, and related items. The interest rate will be fixed at 2.75% for a term of 120 months with 6 months interest only. The RLF funds will be leveraged by funds from owner contribution. The borrower will create five full-time jobs as a result of this project over the next three years. The application was reviewed and approved by a 3-2 majority vote from the Revolving Loan Fund Loan Review Committee.

OTHER BUSINESS

Commissioner Ruddock asked Tim Barr, Evaluator Services and Technology to provide the number at the Reassessment Call Center phone number so that individuals can make an appointment for the informal reviews or ask questions about their notice. Tim said the number is 1-855-998-3600 which is a toll-free number.

NEXT REGULAR MEETING...JULY 22, 2015 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, July 22, 2015 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:14 a.m.

Patricia A. Evanko, Secretary

Rodney D. Ruddock, Chairman